REGULAR MEETING OF THE CITY COUNCIL

**TUESDAY SEPTEMBER 11, 2018**

A meeting of the Mayor and Council of the City of Plainview, Nebraska, was held at the Council Chambers in said City on the 14th day of August at 7:00 o’clock P.M.

Roll call was held and present were: Mayor Seip; Council Members: Cornett, Novicki, Naprstek and Schlote. Absent: None

The Pledge of Allegiance was then recited.

Mayor Seip opened the meeting and announced to individuals in attendance that a full copy of the new Nebraska Open Meetings Act was posted on the east wall of the Council Chambers.

Notice of the meeting was given in advance thereof by Publication, a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of this meeting was given to the Mayor and all Members of the Council and a copy of their acknowledgment of receipt of notice and the agenda is attached to the minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Michael Holton was present as City Administrator.

Courtney Retzlaff was present as City Clerk.

Bruce Curtiss was present as City Attorney.

Schlote moved to approve the meeting minutes of the August 14th, August 21st, August 28th and September 4th council meetings. Naprstek seconded the motion. Motion carried 4-0.

Schlote moved to approve claims and payroll against the city. Novicki seconded the motion. Motion carried 4-0.

Economic Development director Susan Norris gave updates on the IRP grant that was submitted to the USDA, the final ECAP meeting to be held on September 13th and information on upcoming classes for current downtown businesses.

Manor Administrator Juleen Johnson reported that the generator was completely installed, the State Fire Marshall will be conducting surveys of the facility and the initial audit of the financials looked good. Johnson also reported on the upcoming mass casualty drill to be held in October involving Plainview Fire & Rescue, City of Plainview, Manor, CHI Health and Plainview Schools.

Police Chief Bruce Yosten discussed procedures for unlicensed vehicles and the status of emergency sirens in town.

City Superintendent Curt Hart gave an update on concrete work that was recently completed around town. Hart also discussed several upcoming projects including the renovation of the water tower by Suez Utility Services, water and sewer main extension on 4th Street and road work on Euclid from 9th to 5th Street in conjunction with Pierce County. The process of renewing the permits for the lagoon has also started.

Mayor Seip recommended appointing Jodie Johnson to the LB840 Board to replace the position vacated by Nicole Darnall. Schlote moved to approve appointment. Cornett seconded the motion. Motion carried 4-0.

Miller & Associates provided the bids that had been submitted and opened for bids on the 4th Street Water & Sewer Main Extension project. There were 3 bids that were received and the low bid was submitted by Rutjens of Tilden for $63,479.85. Miller & Associates will submit the contract to City Attorney Curtiss to proceed forward with the project. Schlote moved to accept Miller & Associate’s recommendation of Rutjens for $63,479.85. Cornett seconded the motion. Motion carried 4-0.

Discussion was held on the proposed Professional Retail Operations Agreement between the City of Plainview and NCPPD. Representatives from both entities spoke on the lease agreement percentage of 16% and the rate design for residential and commercial customers. Following approval by the NCPPD Board at their September 20th meeting, the contract would go into effect on December 1, 2018 with Plainview customers receiving their first billing from NCPPD in January of 2019. Keith Harvey of NCPPD stated that they will try to make the transition as seamless as possible.

Community members present questioned the policy on tree trimming and the available payment options for customers. A spreadsheet showing the comparison of rates for each customer will be available for those with questions on their rates. Harvey also stated that rate designs will be ran every year in order to assure that the rates set will cover all necessary costs of the City.

Naprstek moved to sign the Professional Retail Operations Agreement with NCPPD for lease of the City of Plainview power system. Cornett seconded the motion. Motion carried 4-0.

Holton informed the council that a second Community Clean Up Days will be held on Saturday, September 22nd and Sunday, September 23rd for free dumping at the C&D and Transfer Station. Residents will be allowed one pickup load and are asked to weigh at Schaefer Grain before and after dumping. The recycling hub will also be open on Saturday, September 22nd from 9:00 am to 1:00 pm.

Council member Naprstek introduced the following resolution and moved for its adoption:

**RESOLUTION #578**

**RESOLUTION OF THE**

**PLAINVIEW CITY COUNCIL**

**FOR A $80,000 RURAL BUSINESS DEVELOPMENT GRANT FROM RURAL DEVELOPMENT**

**WHEREAS,** the City of Plainview (hereinafter called Grantee) intends to accept a Rural Development Business Grant in the amount of $80,000 from the United States of America, acting through Rural Development (“the agency”), United States Department of Agriculture, acting under the provisions of the Rural Business Development Grant Program (7 C.F.R. Part 4280, Subpart E) for the purpose of providing business loans to rural small and emerging private business enterprises in Plainview, Nebraska.

**WHEREAS**, as a condition to and in consideration of receiving financial assistance in the form of the Rural Development Business Grant (RDBG) from the agency, this Resolution is being adopted.

**THEREFORE,** in consideration of the premises, Grantee agrees as follows:

1. The Grantee hereby applies for, approves and accepts a Rural Development Business Grant (RDBG) in an amount not to exceed $80,000 in accordance with the terms specified in the Application for Federal Assistance (Form SF 424) and the Letter of Conditions dated July 24, 2018, and the General Requirements for Administration of the Rural Development Business Grant (RD Instruction 4280, Subpart E) copies of which have been provided to us.
2. The Mayor and City Clerk are hereby authorized and directed to approve, accept and take all actions necessary to obtain and complete the requirements of the Rural Development Business Grant under the terms offered by the agency.

Council member Schlote seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted Aye; Cornett, Novicki, Naprstek and Schlote Nay: None. Whereupon the Mayor declared said motion carried and Resolution #578 is passed and adopted.

The Budget Hearing for FY 2018-2019 will be held on Wednesday, September 19th at 7:00 PM.

The final budget workshop for FY 2018-2019 was held. Members of the Library Foundation, Library Board and Librarian Donna Christiansen were present to discuss the cost of books for the facility and the overall budget of the library.

City Administrator Holton gave his report.

City Attorney Curtiss discussed the Open Meetings Act and the use of executive sessions at stated meetings.

Council comments on employee use of social media during the day, IRP fee payment, vacation hours and the function of the city whistles were discussed.

It was moved by Cornett, seconded by Naprstek to adjourn the meeting. Motion carried 4-0.

TIME: 9:49 P.M.

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Daren Seip, Mayor (SEAL)

ATTEST:

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Courtney Retzlaff, City Clerk/Treasurer

I, the undersigned, City Clerk for the City of Plainview, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on 9/11/18; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

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Courtney Retzlaff, City Clerk/Treasurer (SEAL)

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| --- | --- | --- | --- |
| ACH | Allied Benefit Services | Emp Ins | 10,575.27 |
| ACH | Black Hills Energy | Svc | 556.64 |
| ACH | Casey's General Stores Inc | Fuel | 42.76 |
| 13962 | City of Plainview | HHS Cooling Asst | 505.00 |
| 13963 | City of Plainview | HHS Energy Asst | 350.00 |
| 13964 | City of Plainview | Pool Sales Tax | 6,544.18 |
| 13965 | City of Plainview | Library Sales Tax | 3,270.92 |
| 13966 | City of Plainview | Manor Sales Tax | 3,270.92 |
| 13967 | City of Plainview | Eco Dev Sales Tax | 3,270.92 |
| ACH | Comm Bankers Merc Svc | Svc | 1,079.87 |
| ACH | CrashPlan Pro | Svc | 9.99 |
| ACH | EFTPS | Fed Tax W/H | 7,478.16 |
| ACH | EFTPS | Fed Tax W/H | 4,509.19 |
| ACH | Healthplan Services, Inc | Emp Ins | 158.40 |
| 13961 | Hillary Cleveland | Reim | 16.60 |
| 13972 | Hometown Leasing | Copier Lease | 163.67 |
| ACH | Mass Mutual | Pension | 2,362.55 |
| ACH | Mass Mutual | Pension | 2,362.55 |
| 13970 | Midwest Bank | Emp HSA | 300.00 |
| ACH | NE Dept of Rev | State W/H Tax | 1,345.80 |
| ACH | NE Dept of Rev | State W/H Tax | 10,856.69 |
| 13969 | New York Life | Emp Ins | 141.70 |
| 13968 | Plainview Pride | Park Donations | 550.00 |
| 13971 | Plainview Pride | Park Donations | 25.00 |
| ACH | Postmaster  | Postage | 11.75 |
| 13973 | Postmaster  | Postage | 161.70 |
| ACH | Subway | Su | 60.78 |
| 20327 | City Employees | Payroll 8-15-2018 | 27,971.00 |
| 20348 |  |  |  |
| 20349 | City Employees | Payroll 8-30-2018 | 16,223.41 |
| 20359 |  |  |  |
| 20360 | Aflac | Emp Ins | 554.19 |
| 20361 | Angela Clear | Meter Refund | 104.37 |
| 20362 | Baum Hydraulics Corp | Su | 68.35 |
| 20363 | Bolz Construction  | Refund | 8.00 |
| 20364 | Bolz Construction  | Duplicate Pmt | \*\*VOID\*\* |
| 20365 | Bomgaars | Su | 300.94 |
| 20366 | Bonta Mowing & Excavating | Svc | 150.00 |
| 20367 | Bud's Sanitary Service, LLC | Svc | 4,752.00 |
| 20368 | Bud's Sanitary Service, LLC | Svc | 1,165.21 |
| 20369 | Casey's General Stores Inc | Fuel | 1,773.28 |
| 20370 | City of Norfolk | Svc | 124.75 |
| 20371 | City of Plainview | Svc | 4,721.87 |
| 20372 | City of Plainview | LB840 Loan Pmt | 143.21 |
| 20373 | City of Plainview C&D Sinking Fund | Pmt | 2,000.00 |
| 20374 | City of Plv Housing Authority | Housing Grant Pmt | 111.00 |
| 20375 | City of Plv Osm/Plv Housing | Housing Grant Pmt | 197.00 |
| 20376 | Classic Rentals | Su | 231.65 |
| 20377 | Combined Revenue | Pmt | 3,168.96 |
| 20378 | Concordia University NE | Registration  | 99.00 |
| 20379 | Credit Bureau Services | Pmt | 100.00 |
| 20380 | Curt Hart | Mileage Reim | 54.50 |
| 20381 | Curtiss Law Office P.C. L.L.O | Svc | 1,250.00 |
| 20382 | Dd Steel | Su | 41.74 |
| 20383 | Dept of Energy | WAPA | 6,054.33 |
| 20384 | Eakes Office Solutions | Su | 106.97 |
| 20385 | Electrical System Sinking Fund | Pmt | 2,000.00 |
| 20386 | Floor Maintenance | Su | 55.75 |
| 20387 | Great Plains Communications | Svc | 40.69 |
| 20388 | GreatAmerica Financial Services | Copier Lease | 143.37 |
| 20389 | Green Line Equipment | Su | 419.57 |
| 20390 | Heartland Fire Protection Inc | Svc | 495.25 |
| 20391 | Hometown Leasing | Copier Lease | 241.88 |
| 20392 | Ingram Library Services | Books/Audiobooks | 564.21 |
| 20393 | Jack's Uniforms & Equipment | Su | 716.88 |
| 20394 | K'Lawn | Svc | 112.00 |
| 20395 | Kayton International Inc (Neligh) | Svc | 1,753.73 |
| 20396 | Kimball-Midwest | Su | 201.21 |
| 20397 | L.P. Gill Inc | Svc | 15,642.73 |
| 20398 | Larry Babel | Reim | 20.00 |
| 20399 | Matheson Tri-Gas, Inc. | Svc | 30.82 |
| 20400 | Matt Severson | Reim | 6.00 |
| 20401 | Melissa Forbes | Reim | 46.06 |
| 20402 | Mike Rutledge | Reim | 20.00 |
| 20403 | Miller & Associates Consulting | Svc | 5,740.16 |
| 20404 | Mitch's Food Center | Su | 686.98 |
| 20405 | Municipal Chemical Supply L.L.C. | Su | 263.16 |
| 20406 | MEAN | Power/RITA | 80,313.65 |
| 20407 | Municipal Supply Inc of Omaha | Su | 395.54 |
| 20408 | NDEQ- Fiscal Services | Svc | 1,250.00 |
| 20409 | NE Public Health Env Lab | Svc | 775.00 |
| 20410 | NMPP | Svc | 165.79 |
| 20411 | Personnel Concepts | Su | 349.55 |
| 20412 | Petersen Electric | Svc | 1,964.24 |
| 20413 | Planview Farm & Home Supply | Su | 5.01 |
| 20414 | Plainview Telephone Co. | Svc | 1,245.18 |
| 20415 | Rhonda Bridges | Meter Refund | 34.92 |
| 20416 | Sargent Drilling | Svc | 16,426.16 |
| 20417 | Southeast Library System | Registration  | 80.00 |
| 20418 | Steinkraus Service | Fuel/Tires | 1,188.95 |
| 20419 | ULine | Su | 72.88 |
| 20420 | University of NE Museum  | Registration  | 64.00 |
| 20421 | Utilities Section  | Dues | 819.00 |
| 20422 | Volkman | Svc | 87.05 |
| 20423 | Water Tower Bond Acct | Pmt | 2,800.83 |
| 20424 | Wesco Receivables Corp | Su | 4,041.60 |
| 20425 | West Hodson Lumber | Su | 1,650.80 |