REGULAR MEETING OF THE CITY COUNCIL

**TUESDAY JUNE 10TH, 2014**

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A meeting of the Mayor and Council of the City of Plainview, Nebraska, was held at the Council Chambers in said City on the 10th day of June at 7:00 o’clock P.M. Present were: Mayor Baird; Council Members: Wilson, Grof and Dummer. Absent: none

The Pledge of Allegiance was then recited.

Mayor Baird opened the meeting and announced to individuals in attendance that a full copy of the new Nebraska Open Meetings Act was posted on the east wall of the Council Chambers.

Notice of the meeting was given in advance thereof by Publication, a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of this meeting was given to the Mayor and all Members of the Council and a copy of their acknowledgment of receipt of notice and the agenda is attached to the minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Michael Holton was present as City Administrator.

Kelly Pendergast was present as City Clerk.

Bruce Curtiss was present as City Attorney.

It was moved by Wilson, and seconded by Dummer to appoint new City Clerk Kelly Pendergast. Motioned carried 3-0.

It was moved by Grof, seconded by Dummer to approve the minutes of the regular meeting, Monday May 19th, 2014. Council member Wilson asked that the minutes from last meeting be amended to reflect concerns by her and attorney Curtiss regarding the RV parking and the 48 hour parking limit. Motion carried 3-0.

It was moved by Wilson, seconded by Grof to approve Claims and Payroll. The council expressed concern regarding spending limits for the City Administrator. They re-iterated the $5,000 limit. Any item above must be approved by the council. Motion carried 3-0.

It was moved by Dummer, seconded by Grof to approve the Mayor’s appointment of Cory Miller to fulfill the council term vacated by Jason McAlexander. Motion carried 3-0.

Council reviewed the police report presented by Chief Bruce Yosten. Discussion was held regarding speed limit signs for North 3rd Street. Deputy City Clerk Forbes stated the signs were delivered today.

Roger Synovec gave an update of current items for April/May regarding the Economic Development.

Juleen Johnson gave an update on Manor. A motion was made by Grof and seconded by Wilson to replace the boiler for $54,377. Custom Heating-Air Conditioning from Norfolk, Nebraska was awarded the bid. Motion carried 4-0.

JEO Consulting Group was present to discuss the changes on the edited Contract and any other questions. It was moved by Wilson, and seconded by Grof to approve the edited Library Contract from JEO Consulting Group. Motion carried 4-0.

Discussion was held on the Library Bond. A motion was made by Dummer, seconded by Wilson to approve Library bond for up to $500,000.

Discussion was held on the Transfer Station tipping fees due to L.P. Gill Rate increase. A motion was made by Dummer to raise the city tipping fees from $51/ton to $58/ton and the residential rates from $12 to $13. Grof seconded the motion. Motion carried 4-0.

It was moved by Wilson, seconded by Grof to approve the CDBG Housing Grant Claims for $500.00 and $21.133.00. Motion carried 4-0.

Discussion was held regarding placement of additional goals for Frisbee golf and the updating to reflective poles. Motion was made by Grof, seconded by Dummer to drop the additional goals and put the money back into the park fund for maintenance. Motion carried 4-0.

Council Member Wilson introduced the following resolution and moved for its adoption:

**RESOLUTION #501**

**WHEREAS,** the Mayor and City Council of the City of Plainview have received a request to update signature authority on the various Municipal accounts at Midwest Bank.

N.A.,

**AND WHEREAS,** it is in the best interests of both the Bank and the City to keep such records current.

**NOW THEREFORE BE IT RESOLVED,** BY THE MAYOR AND COUNCIL OF THE CITY OF PLAINVIEW, NEBRASKA, THAT signature power of the City's accounts is set as follows:

1. 150509 Housing Authority Account

Kelly Pendergast; Melissa Forbes

2. 150541 General Account

Current elected Mayor; Kelly Pendergast; Melissa Forbes

3. 44409616 Keno Account

Kelly Pendergast; Melissa Forbes

4. 150606 Combined Revenue Bond

Kelly Pendergast; Melissa Forbes

5. 151009 Water Tower Bond Act

Kelly Pendergast; Melissa Forbes

6. 44403357 C&D Closure/Post - Closure Care Account

Kelly Pendergast; Melissa Forbes

7. 44405161 Plainview/Osmond Housing Rehab

Kelly Pendergast; Melissa Forbes

8. 720321 Electrical System Sinking Fund

Kelly Pendergast; Melissa Forbes

1. 44408263 Pool Sales Tax-Kelly Pendergast; Melissa Forbes
2. 44416711 City Sales Tax-Kelly Pendergast; Melissa Forbes
3. 44417426 CDBG Housing Grant-Kelly Pendergast, Melissa Forbes
4. 44417492 Manor Sales Tax- Kelly Pendergast; Melissa Forbes
5. 44417503 Library Sales Tax- Kelly Pendergast; Melissa Forbes
6. 44417514 Economic Development Sales Tax-Kelly Pendergast; Melissa Forbes

Council member Grof seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted Aye: Grof, Dummer, Wilson and Miller. Nay: None. Whereupon the Mayor declared said motion carried and said Resolution #501 is passed and adopted.

City Administrator Holton gave an update on the ball field upgrades.

Discussion was made regarding networked time clocks. It was decided that Administrator Holton and Council Member Dummer will discuss further and report back at the July Council Meeting.

Discussion was held on the employee day off request policy. Motion was made by Grof, seconded by Wilson to add a 3-day notice for vacation requests to the personnel manual. Aye: Grof, Wilson and Dummer. Nay: Miller. Motion passed 3-1.

Discussion was made regarding audit/inventories in all departments. Administrator Holton was requested to get the lists up to date.

Discussion was held regarding pool and pool maintenance. Administrator Holton advised the Council that most of the issues were already taken care of. Holton also will look into the awning issue.

Discussion was held regarding copy of contracts NCPP sent. Council member Dummer will research further with area towns and NCPP.

Discussion was held regarding the street paving process. Motion made by Grof, seconded by Wilson to move the next council meeting to Tuesday, July 15 to allow Terry Mead, JEO Street Supervisor to attend and discuss the street paving process with council.

Council comments:

Council expressed concerns about a broken breaker box on the NE corner of the tennis courts and how it does not latch properly.

Council expressed concern regarding the condition of the flags and removing them after every event.

Discussion was held regarding training process for City Clerk/Treasurer moving forward. It was suggested that a proposal be brought to the July meeting regarding pay for the current City Clerk to continue training on a part time basis.

Council requested that discussion/action to be held at July Council Meeting on the

possible addition of a part-time clerk.

Discussion was held regarding the Easement on 4th Street. Attorney Curtiss advised Council that the easement is prepared and waiting for signature.

Attorney Curtiss informed the Council that the school beacon needs to be shut off when school is not in session or the city could face fines.

It was moved by Miller, seconded by Grof to adjourn the meeting. Motion carried, 4-0.

TIME: 9:57 P.M.

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Bob Baird, Mayor (SEAL)

ATTEST:

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Kelly Pendergast, City Clerk/Treasurer

12728 City of Plainview Energy Asst Pmt 219.11

12729 Verizon Mo. Chgs. 220.43

12730 NMVCA Class 95.00

12731 Ne. Child Support Pmt 450.00

12732 Casey’s Class SU 37.45

12733 Source Gas Gas 1686.88

12734 CoOportunity Ins 6534.12

12735 NDEQ Fiscal Services 35390.46

12736 Fort Dearborn Ins 78.00

12737 City Pool City sales tax 5200.74

12738 City Ec. Develop. City sales tax 2752.42

12739 City Library City sales tax 2752.41

12740 City Manor City sales tax 2752.41

12741 City of Plainview CDBG Claims 17050.00

12742 Mike Jasperson Repairs 1962.40

12743 Patty VanEvery Refund 20.00

12744 Ne. Child Support Pmt 450.00

12745 Midwest Bank Health Savings Acct 400.00

12746 Postmaster Postage 164.00

15435 thru

15454 City Emp Payroll 5-15-14 17638.01

15455 thru

15480 City Emp Payroll 5-30-14 17401.57

15481 ACCO SU 1130.45

15482 AFLAC Ins 85.67

15483 Alby’s Electric SU 432.10

15484 Barco SU 394.79

15485 Bomgaars SU 299.99

15486 Casey’s Gas 580.64

15487 Chad’s Tire Service Repairs 143.50

15488 City Utilities 3185.86

15489 Classic Rentals SU 194.76

15490 Combined Rev. Bond Pmt 3077.29

15491 Cornhusker Auto Repairs 35.49

15492 CRA Pmt Ctr SU 2410.00

15493 Curtiss Law Office Services 1250.00

15494 Electrical System Sinking Fund 2000.00

15495 Farmers Pride SU 502.06

15496 Floor Maint. SU 125.52

15497 Francotyp-Postalia Postage Mach Rent 164.85

15498 Green Line Equipment SU 116.98

15499 Hawkins, Inc. SU 2885.23

15500 Hofmann Plumbing Services 34512.32

15501 Hometown Leasing Copier Lease 31.54

15502 Ingram Library Serv Books 391.46

15503 James Aschoff Services 7800.00

15504 JEO Consulting Group Services 1442.50

15505 Kathryn Brauer Refund 177.51

15506 Kayton Intl, Inc. Repairs 1836.38

15507 Kervin Hilpipre Refund 200.00

15508 Kimball-Midwest SU 180.86

15509 Knife River Midwest SU 873.81

15510 Kriz-Davis Co. SU 960.33

15511 L.P. Gill, Inc Services 13307.58

15512 Madison County Bank Pmt 9489.97

15513 Matheson Tri-Gas, Inc SU 34.68

15514 Mitch’s Food Center SU 140.82

15515 Moeller Sprinkler Svc Repairs 21.00

15516 Municipal Supp of Neb SU 836.32

15517 N & B Gas Co SU 1.30

15518 NDEQ-Fiscal Serv License Renewal 150.00

15519 Ne. Public Health Environ. Water Sample 30.00

15520 Ne. Rural Water Assn Dues 175.00

15521 Norfolk Winnelson Co SU 73.14

15522 Northeast Ne. Fire Ext Serv Recertification 186.00

15523 Pierce County Leader Ad 18.00

15524 Plainview Auto Supply SU 28.79

15525 Plainview News SU/Ads 554.20

15526 Plainview Pharmacy SU 11.79

15527 Plainview Public Schools Ads/Fee 265.00

15528 Plainview Telephone Co. Mo Chgs 875.65

15529 Plainview True Value SU 1137.71

15530 RCS SU 250.00

15531 Resource Action Programs Elem Program 505.75

15532 Rueter’s Repairs 477.50

15533 Schaefer Grain Scale Tickets 390.00

15534 Shell Fleet Plus Gas 873.91

15535 Steinkraus Service Gas 2955.40

15536 The Farner Co. SU 35.32

15537 Viaero Wireless Mo Chgs 98.05

15538 Water Tower Bond Acct 3482.92

15539 West Hodson Lumber SU 691.85

15540 Willow Creek Sand & Gravel Gravel/Sand 893.57

15541 Zee Medical Serv SU 299.40

I, the undersigned, City Clerk for the City of Plainview, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on 6/10/2014; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

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Kelly Pendergast, City Clerk/Treasurer (SEAL)