REGULAR MEETING OF THE CITY COUNCIL

**TUESDAY JUNE 11, 2019**

A meeting of the Mayor and Council of the City of Plainview, Nebraska, was held at the Council Chambers in said City on the 11th day of June at 6:30 o’clock P.M.

Roll call was held and present were: Mayor Seip; Council Members: Smith, Cornett and Yosten. Absent: Schlote

The Pledge of Allegiance was then recited.

Mayor Seip opened the meeting and announced to individuals in attendance that a full copy of the new Nebraska Open Meetings Act was posted on the east wall of the Council Chambers.

Notice of the meeting was given in advance thereof by Publication, a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of this meeting was given to the Mayor and all Members of the Council and a copy of their acknowledgment of receipt of notice and the agenda is attached to the minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Michael Holton was present as City Administrator.

Courtney Retzlaff was present as City Clerk.

Bruce Curtiss was present as City Attorney.

Yosten moved to approve the May 14th regular meeting minutes. Cornett seconded the motion. Motion carried 3-0.

Cornett moved to approve the May 23rd special meeting minutes. Yosten seconded the motion. Motion carried 3-0.

Cornett moved to approve council claims and payroll. Smith seconded the motion. Motion carried 3-0.

No Manor report was given.

Police Chief Bruce presented his monthly report.

No Economic Development report was given.

City Superintendent Curt Hart gave updates on the opening of the swimming pool, concrete work on city streets, mowing and cleanup around town in preparation of Klown Days. Nebraska Rural Water Association will be in town on June 20th to start a rate study for water and sewer rates.

City Administrator Holton updated on future gap paving projects in town, JEO mapping for water, future community garden by the water tower in conjunction with CHI Health and a refund received from MEAN for rate adjustments totaling approximately $62,000. Holton also stated that NCPPD General Manager Keith Harvey will be retiring and an open house is planned on June 25th in Creighton.

Hart and Holton presented on a sewer vacuum truck that would replace the current sewer jetter machine. The current machine could be listed for sale or traded in to reduce the cost of the new machine. Approximate cost of the new machine is $35,000 with a trade in value on the current equipment of $7,100. Holton stated that purchase of the sewer vacuum truck would allow city staff to clean the sewer system in-house and also allow the possibility of renting out to other communities that may require that service. A resolution would be required at the next council meeting in order to finalize the purchase. Cornett moved to pursue the purchase of a 1996 sewer vacuum truck. Smith seconded the motion. Motion carried 3-0.

Holton stated that the purchase of a different street sweeper is needed as the current equipment is no longer functioning correctly even with continued maintenance. It was agreed that the purchase of a street sweeper would need to wait until the sewer equipment was finalized. Cost of the street sweeper would be approximately $50,000.

The public hearing for LB840 remained open from the May council meeting. Kevin Lingenfelter presented on what the board had approved over the past 6 months. Updates on a loan provided to Keystone Bar for picnic tables, the new 4 unit housing complex proposed for north 4th Street and potential Downtown Revitalization grant funding.

Cornett moved to close the public hearing at 7:05 PM. Smith seconded the motion. Motion carried 3-0.

Mayor Seip made recommendations for appointments to 2 city boards.

Seip recommended Chris Fonner and Vicki Peterson to be re-appointed to the Manor board for a 2 year term. Cornett moved to approve the recommendation. Smith seconded the motion. Motion carried 3-0.

Seip recommended Tim Utecht to be re-appointed to the zoning board for a 3 year term. Cornett moved to approve the recommendation. Yosten seconded the motion. Motion carried 3-0.

An update to the previously stated wage for Nikki Mosel was made as it should be $9.75 an hour per the pool board recommendation. The wage was stated as $9.25 in May. Cornett moved to approve the wage change. Smith seconded the motion. Motion carried 3-0.

A brief update on the need for updated water meter system was given by City Superintendent Hart and City Clerk Retzlaff. The current system will no longer be supported in 2021. Adjustments in water and sewer rates will need to be evaluated and accounted for during the upcoming budget season.

A brief discussion on the need for updated regulations to Keno grant funding was held. The guidelines that are currently in place will need to be followed closely going forward. Holton presented a draft copy to the council that will lower the maximum amount awarded to $1,000 for any organization unless approval from the city or city council is given. The passage of the new application will be voted on at the July council meeting.

A discussion on the unlicensed vehicle report from the police chief that was requested by the council in January and March was held. Council member Cornett stated that motions were passed in January that should be followed. Mayor Seip did not feel that there was a need for names of those registered to the vehicles in question needed to be given to the council. Chief Yosten noted that a previous Mayor had stated that any report given did not need to include names. Cornett moved to keep the original motion as passed in January. Smith seconded the motion. Motion carried 2-0 with Yosten abstaining.

City Attorney Curtiss gave updates on the property on south King Street and also questions on the status of the RDBG and IRP grants.

City council members had questions on the status of the former council chambers being utilized by other businesses, approval of claims and payroll and employee evaluations.

It was moved by Smith, seconded by Yosten to adjourn the meeting. Motion carried 3-0.

TIME: 7:40 P.M.

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Daren Seip, Mayor (SEAL)

ATTEST:

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Courtney Retzlaff, City Clerk/Treasurer

I, the undersigned, City Clerk for the City of Plainview, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on 06/11/19; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

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Courtney Retzlaff, City Clerk/Treasurer (SEAL)

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| --- | --- | --- | --- |
| 14183 | Aflac | Emp Ins | 475.41 |
| 14184 | City of Plainview | LB840 Loan Pmt | 160.00 |
| 14185 | City of Plv Housing Authority | Housing Grant Pmt | 211.00 |
| 14186 | Toni Arehart | Reim | 34.21 |
| 14187 | City of Plv Osm/Plv Housing | Housing Grant Pmt | 42.00 |
| 14188 | Roger Lloyd | Pmt | 100.00 |
| 14189 | City of Plainview | Pool Sales Tax | 6,255.45 |
| 14190 | City of Plainview | Library Sales Tax | 3,418.95 |
| 14191 | City of Plainview | Manor Sales Tax | 3,418.95 |
| 14192 | City of Plainview | Eco Dev Sales Tax | 3,418.95 |
| 14193 | City of Plainview | LB840 Loan Pmt | 143.21 |
| 14194 | NE Rural Water Assoc | Dues | 175.00 |
| 14195 | Midwest Bank | Emp HSA | 300.00 |
| 14196 | GreatAmerica Financial Services | Copier Lease | 143.37 |
| 14197 | New York Life | Emp Ins | 77.70 |
| 14198 | Midwest Bank | Pool Change | 150.00 |
| 14199 | Postmaster | Postage | 180.95 |
| 21035 | City Employees |  |  |
| 21043 |  | Payroll 5-15-2019 | 19,943.70 |
| 21044 | City Employees |  |  |
| 21064 |  | Payroll 5-30-2019 | 17,878.12 |
| 21065 | Aflac | Emp Ins | 475.41 |
| 21066 | American Legal Publishing Corp | Code Updates | 451.00 |
| 21067 | Bomgaars | Su | 561.97 |
| 21068 | Eileen Bramer | Reim | 82.28 |
| 21069 | Bud's Sanitary Service, LLC | Svc | 4,752.00 |
| 21070 | Bud's Sanitary Service, LLC | Svc | 1,165.21 |
| 21071 | Bud's Sanitary Service, LLC | Su | 545.00 |
| 21072 | Candi Johnson | Reim | 37.43 |
| 21073 | Chelsea Gaunt | Meter Refund | 230.88 |
| 21074 | CHI Health | CDL Physical Cleveland | 77.00 |
| 21075 | City of Norfolk | Svc | 246.50 |
| 21076 | City of Plainview | LB840 Loan Pmt | 223.21 |
| 21077 | City of Plainview C&D Sinking Fund | Pmt | 2,000.00 |
| 21078 | City of Plainview CDBG Housing | Housing Grant Pmt | 100.00 |
| 21079 | City of Plv Housing Authority | Housing Grant Pmt | 100.00 |
| 21080 | Classic Rentals | Su | 198.02 |
| 21081 | Crouch Recreation Inc | Pool Shades | 12,775.00 |
| 21082 | Curtiss Law Office | Svc | 1,250.00 |
| 21083 | Dd Steel | Su | 333.91 |
| 21084 | Donna Christiansen | Reim | 81.83 |
| 21085 | Electrical Engineering & Equip | Su | 167.49 |
| 21086 | Electrical System Sinking Fund | Pmt | 2,000.00 |
| 21087 | Floor Maintenance | Su | 68.60 |
| 21088 | Great Plains Communications | Svc | 43.59 |
| 21089 | Hawkins Inc | Su | 1,873.66 |
| 21090 | Hayden Hohnholt | Meter Refund | 145.17 |
| 21091 | Hometown Leasing | Copier Lease | 241.88 |
| 21092 | Ingram Library Services | Books/Audiobooks | 449.79 |
| 21093 | Jake Arlt | Meter Refund | 305.54 |
| 21094 | Jimson Towing, Recovery & Repair | Svc | 200.00 |
| 21095 | Kaylene Christensen | Cleaning Svc | 240.00 |
| 21096 | Mahaska | Su | 55.20 |
| 21097 | Matheson Tri-Gas Inc | Svc | 33.84 |
| 21098 | Menards | Su | 39.80 |
| 21099 | Metering & Technology Solutions | Su | 3,072.85 |
| 21100 | Mitch's Food Center | Su | 552.66 |
| 21101 | Molly Burns | Meter Refund | 90.60 |
| 21102 | Municipal Supply Inc of Omaha | Su | 463.34 |
| 21103 | NDEQ- Fiscal Services | SRF Qtrly Pmt | 34,274.63 |
| 21104 | NE Public Health Env Lab | Svc | 15.00 |
| 21105 | Nikki Mosel | Reim | 50.00 |
| 21106 | NCPPD | Svc | 8,769.49 |
| 21108 | Northeast Comm College | CPR Training | 80.00 |
| 21109 | Old Dominion Brush | Su | 510.04 |
| 21110 | Pinkelman Truck & Trailer | Svc | 5,332.16 |
| 21111 | Plainview Auto Supply Inc | Su | 243.88 |
| 21112 | Plainview News | Ads/Su | 638.50 |
| 21113 | Plainview Pharmacy | Su | 2.29 |
| 21114 | Plainview Telephone | Phone | 1,272.01 |
| 21115 | Schaefer Grain | Weigh Tickets | 489.00 |
| 21116 | Steinkraus Service | Fuel | 580.95 |
| 21117 | Stephanie Uehling | Meter Refund | 76.48 |
| 21118 | Uline | Su | 61.36 |
| 21119 | Water Tower Bond Acct | Pmt | 2,800.83 |
| 21120 | Waterlink Inc | Qtrly Svc | 539.24 |
| 21121 | West Hodson Lumber | Su | 3,777.37 |
| 21122 | Western Oil Inc | Fuel | 669.44 |
| ACH | Allied Benefit Services | Emp Ins | 10,697.66 |
| ACH | Black Hills Energy | Gas | 650.83 |
| ACH | Comm Bankers Merch Svc | Credit Card Svc | 324.39 |
| ACH | CrashPlan Pro | Svc | 9.99 |
| ACH | Ebay | Su | 99.47 |
| ACH | EFTPS | Fed Tax W/H | 5,802.08 |
| ACH | EFTPS | Fed Tax W/H | 5,072.14 |
| ACH | Family Dollar | Su | 21.40 |
| ACH | Dearborn Nat'l Life Ins Co | Emp Ins | 66.00 |
| ACH | Healthplan Services Inc | Emp Ins | 129.00 |
| ACH | In The Swim | Su | 390.00 |
| ACH | Kiefer Swim Products | Su | 274.23 |
| ACH | Mass Mutual | Pension | 2,425.49 |
| ACH | Mass Mutual | Pension | 2,425.49 |
| ACH | Midwest Bank | Svc | 50.00 |
| ACH | NE Dept of Rev | State W/H Tax | 1,278.17 |
| ACH | NE Dept of Rev | Sales & Use Tax | 1,576.79 |
| ACH | Postmaster | Postage | 6.85 |
| ACH | Swimoutlet.com | Su | 560.40 |
| ACH | Wal-Mart | Su | 41.67 |