REGULAR MEETING OF THE CITY COUNCIL

**TUESDAY JULY 9, 2019**

A meeting of the Mayor and Council of the City of Plainview, Nebraska, was held at the Council Chambers in said City on the 11th day of June at 6:30 o’clock P.M.

Roll call was held and present were:Council Members: Smith, Cornett, Schlote and Yosten Absent: Mayor Seip

The Pledge of Allegiance was then recited.

Council President Schlote opened the meeting and announced to individuals in attendance that a full copy of the new Nebraska Open Meetings Act was posted on the east wall of the Council Chambers.

Notice of the meeting was given in advance thereof by Publication, a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of this meeting was given to the Mayor and all Members of the Council and a copy of their acknowledgment of receipt of notice and the agenda is attached to the minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Michael Holton was present as City Administrator.

Courtney Retzlaff was present as City Clerk.

Bruce Curtiss was present as City Attorney.

Cornett moved to approve the June 11th regular meeting minutes. Smith seconded the motion. Motion carried 3-0.

Cornett moved to approve council claims and payroll. Yosten seconded the motion. Motion carried 4-0.

No Manor report was given.

Police Chief Bruce presented his monthly report and was thanked by the council for the information given on unlicensed vehicles.

Economic Development Director Susan Norris gave updates on several grants and programs that she is working on including DTR, Gazelle AI and RDBG. Council gave Norris the approval to move forward with remodel of the former council chambers in the community building. Norris also stated that Klown Days weekend was a success and any prizes remaining will be donated to the upcoming Back to School Celebration.

City Superintendent Curt Hart gave updates on recent meetings with FEMA, JEO and Nebraska Rural Water. The city workers were able to test the sewer vacuum truck from MacQueen Equipment that will be discussed for purchase during the meeting.

City Administrator Holton informed the council that he had requested $250,000 from FEMA for damages incurred during the March floods. The city will also have to look at possible remapping of flood plain maps in the future which could impact several houses in town.

Hart and Holton updated on recent GIS mapping of the city water and sewer lines by JEO Engineering.

Library Director Donna Christiansen informed of the Innovation Micro Studio “Maker Space Equipment” that will be available at the library starting next week. An open house will be held in August for the public. All are encouraged to visit and utilize the equipment that is being brought in.

City Clerk Retzlaff discussed the upcoming Community Back to School Celebration to be held on August 16th from 5:00-7:00 PM. The City will provide hot dogs, chips and water for free to all members of the community. Letters were sent to Plainview businesses requesting donations for food, games and prizes.

Council member Cornett introduced the following resolution and moved for its adoption:

**RESOLUTION #584**

**WHEREAS,** the City of Plainview, Nebraska, has determined that they are in need of a new sewer vacuum truck;

**NOW THEREFORE BE IT RESOLVED**, BY THE MAYOR AND COUNCIL OF THE CITY OF PLAINVIEW, NEBRASKA, THAT:

1. The City shall purchase a 1996 Vac-Con V390THA; VIN 1FDYR82E4VV05336; from MacQueen Equipment Group in Sioux City, IA, and pay the same, in a sum not to exceed $35,000.00, out of the Municipal General Fund.
2. A copy of this resolution shall be taken and accepted as evidence of the authority of such purchase.

Council member Smith seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted Aye; Smith, Cornett, Schlote and Yosten Nay: None. Whereupon the Council President declared said motion carried and Resolution #584 is passed and adopted.

Council member Smith introduced the following resolution and moved for its adoption:

**RESOLUTION #585**

**WHEREAS,** the City of Plainview, Nebraska has received requests for handicap parking near the Plainview Community Housing 4-plex;

**AND WHEREAS,** the Mayor and City Council deem it to be in the best interest of the citizens of Plainview that handicap parking be designated;

**NOW THEREFORE BE IT RESOLVED,** BY THE MAYOR AND COUNCIL OF THE CITY OF PLAINVIEW, NEBRASKA, THAT:

1. Handicap parking shall be designated by signs in conformance with the Manual on Uniform Traffic Control Devices, and blue paint, “for parallel parking on the south side of Pilcher Street, in the first space west of Main Street, parallel and adjacent to the north boundary of Lot 6, Block 2, Chilver’s First Addition to Plainview (the Plainview Community Housing 4-plex).”

Council member Yosten seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted Aye; Smith, Cornett, Schlote and Yosten Nay: None. Whereupon the Council President declared said motion carried and Resolution #585 is passed and adopted.

Holton updated on the MEAN refund that was received in June for $62,095.00. This money is used for rate stabilization across the electrical systems that MEAN supplies. Holton recommended that NCPPD receive a check for $20,492. This would be approximately 33% of the refund total to account for the 4 months that the City leased the system to NCPPD. Smith moved to submit $20,492 to NCPPD. Cornett seconded the motion. Motion carried 4-0.

Discussion was then held on proposed gap paving of city streets. Holton presented on the estimates provided by the city’s engineering firm, Miller & Associates. Gap paving projects can proceed with approval of the council and do not require a public hearing. Several questions were asked by members of the community present. A special meeting of the council will be held later in July or August to address the gap paving. All property owners that have questions or concerns are encouraged to attend.

Council held a brief discussion on the future of the IRP loan program that the city was awarded in late 2018. The program requires a $100,000 match from the city which is currently not readily available. Cornett moved to decline the IRP loan program. Smith seconded the motion. Motion carried 4-0.

Changes to the Keno grant application and the maximum amounts awarded were discussed. The proposed draft would limit grants to $1,000. Grants requested by the municipality would be eligible for higher amounts. Operating costs cannot be included for grants with preference given to those who show matching funds as well as programs related to youth. Sherry Ristow was present to correct a statement made at the June meeting as Keystone Bar has never received a Keno grant. Smith moved to adopt the updated Keno grant application. Cornett seconded the motion. Motion carried 4-0.

City Superintendent Hart stated that the rate study for water and sewer rates will be provided by Rural Water tomorrow and that the need for an updated water meter system will be necessary before 2021 due to the current system becoming obsolete.

Workshops for the 2019-2020 budget will begin in August with council members receiving the first draft of the budget at the August meeting. Holton stated that 4-5 workshops would possibly be held before the budget is adopted.

City Attorney Curtiss updated that the property at 206 S King has all necessary paperwork to move the title to the City of Plainview.

No council comments were given.

Members of the public were given the opportunity to speak. Questions were raised on reporting of unlicensed vehicles to council members. Others also stated that citizens should all work for the betterment of the community and attend all meetings to stay informed.

Susan Norris also informed that there will be a public hearing on July 15th at 10:00 AM in Pierce to request assistance for damages incurred during the March flood. This is available to all who live in Pierce County.

It was moved by Cornett, seconded by Smith to adjourn the meeting. Motion carried 4-0.

TIME: 8:18 P.M.

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Brian Schlote, Council President

(SEAL)

ATTEST:

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Courtney Retzlaff, City Clerk/Treasurer

I, the undersigned, City Clerk for the City of Plainview, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on 07/9/19; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

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Courtney Retzlaff, City Clerk/Treasurer (SEAL)

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| --- | --- | --- | --- |
| 14200 | Bud's Sanitary Service, LLC | Svc | 50.00 |
| 14201 | Ingram Library Services | Books/Audiobooks | 88.49 |
| 14202 | L.P. Gill Inc | Svc | 16,125.88 |
| 14203 | Hawkins, Inc | Su | 9.71 |
| 14204 | Floor Maintenance | Su | 218.69 |
| 14205 | Winsupply Norfolk NE Co | Su | 338.00 |
| 14206 | Caiti Ziegenbein | Reim | 23.33 |
| 14207 | Kimball-Midwest | Su | 171.50 |
| 14208 | Midwest Bank | Qtrly Loan Pmt | 8,777.30 |
| 14209 | Verizon Wireless | Cellphones | 645.07 |
| 14210 | City of Plv Osm/Plv Housing | Housing Grant Pmt | 42.00 |
| 14211 | Osmond Republican | Ads | 24.00 |
| 14212 | City of Plainview C&D Closure | Pmt | 244.78 |
| 14213 | City of Plainview | Pool Sales Tax | 6,461.65 |
| 14214 | City of Plainview | Library Sales Tax | 3,170.23 |
| 14215 | City of Plainview | Manor Sales Tax | 3,170.23 |
| 14216 | City of Plainview | Eco Dev Sales Tax | 3,170.23 |
| 14217 | Madison County Bank | Qtrly Loan Pmt | 6,257.45 |
| 14218 | New York Life | Emp Ins | 77.70 |
| 14219 | Midwest Bank | Emp HSA | 300.00 |
| 14220 | City of Plv Osm/Plv Housing | Housing Grant Pmt | 51.51 |
| 21123 |  |  |  |
| 21152 | Thru | Payroll 6-14-2019 | 25,347.66 |
| 21153 |  |  |  |
| 21174 | Thru | Payroll 6-28-2019 | 21,747.62 |
| 21175 | Aflac | Emp Ins | 475.41 |
| 21176 | American Underground Supply | Su | 109.56 |
| 21177 | Andrea Haase | Reim | 25.00 |
| 21178 | Bazile Aggregate Co LLC | Su | 239.33 |
| 21179 | Bomgaars | Su | 134.94 |
| 21180 | Brittany Waldow | Reim | 25.00 |
| 21181 | Bud's Sanitary Service, LLC | Tote Lease | 1,165.21 |
| 21182 | Bud's Sanitary Service, LLC | Svc | 4,752.00 |
| 21183 | C&D Closure/Post Closure Care | Pmt | 1,884.83 |
| 21184 | Caiti Ziegenbein | Reim | 200.00 |
| 21185 | CDS Inspections & Beyond | Svc | 395.00 |
| 21186 | Centurion Technologies Inc | Svc | 100.00 |
| 21187 | Chad's Tire Service | Svc | 631.12 |
| 21188 | City of Plainview C&D Sinking Fund | Pmt | 2,000.00 |
| 21189 | City of Plv CDBG Housing | Housing Grant Pmt | 100.00 |
| 21190 | City of Plv Osm/Plv Housing | Housing Grant Pmt | 51.51 |
| 21191 | Clark Equipment DBA Bobcat Co | Su | 1,654.24 |
| 21192 | Classic Rentals | Su | 180.11 |
| 21193 | Connecting Point Computers | Svc | 45.00 |
| 21194 | Connor Zimmer | Meter Refund | 150.00 |
| 21195 | Credit Bureau Services | Svc | 66.93 |
| 21196 | Curtiss Law Office PC LLO | Svc | 1,250.00 |
| 21197 | Eakes Office Solutions | Svc | 267.61 |
| 21198 | Electrical Engineering & Equip Co | Su | 1,833.45 |
| 21199 | Electrical System Sinking Fund | Pmt | 2,000.00 |
| 21200 | Farmers Pride | Su | 953.40 |
| 21201 | Floor Maintenance | Su | 287.87 |
| 21202 | Great Plains Communications | Svc | 43.59 |
| 21203 | GreatAmerica Financial Services | Copier Lease | 143.37 |
| 21204 | Green Line Equipment | Su | 1,096.49 |
| 21205 | Hawkins, Inc | Su | 240.17 |
| 21206 | Hoffart Repair | Svc | 86.86 |
| 21207 | Hometown Leasing | Copier Lease | 241.88 |
| 21208 | Ingram Library Services | Books/Audiobooks | 341.84 |
| 21209 | Jade Rickard | Reim | 25.00 |
| 21210 | Jimson Towing, Recovery & Repair | Svc | 200.00 |
| 21211 | Johnson Repair | Svc | 69.05 |
| 21212 | Kaylene Christensen | Svc | 240.00 |
| 21213 | Mahaska | Su | 55.20 |
| 21214 | Matheson Tri-Gas Inc | Su | 33.16 |
| 21215 | Melissa Williams | Meter Refund | 94.98 |
| 21216 | Mike Holton | Reim | 608.56 |
| 21217 | Mitch's Food Center | Su | 50.74 |
| 21218 | NE Dept of Labor/Boiler Program | Svc | 110.00 |
| 21219 | NE Public Health Env Lab | Svc | 45.00 |
| 21220 | NMPP | Su | 52.66 |
| 21221 | NE Power Review Board | Pmt | 193.24 |
| 21222 | NSA/POAN Conference | Conf Registration | 225.00 |
| 21223 | One Call Concepts Inc | Qtrly Locate Fees | 48.00 |
| 21224 | Overhead Door Co of Norfolk | Svc | 69.50 |
| 21225 | Plainview Ministerial Assoc | Meter Refund | 150.00 |
| 21226 | Plainview News | Ads/Su | 639.94 |
| 21227 | Plainview Rural Fire Protection Dist | Qtrly Pmt | 4,625.00 |
| 21228 | Plainview Telephone Co | Phone Svc | 1,321.09 |
| 21229 | Pollard Pumping | Su | 205.00 |
| 21230 | Spectra Associates Inc | Su | 219.00 |
| 21231 | Sports Imports | Su | 5,352.10 |
| 21232 | Steinkraus Service | Fuel/Svc | 929.40 |
| 21233 | ULine | Su | 1,233.40 |
| 21234 | Water Tower Bond Acct | Pmt | 2,800.83 |
| 21235 | West Hodson Lumber | Su | 1,276.78 |
| ACH | Amazon | Su | 16.04 |
| ACH | Allied Benefit Services | Emp Ins | 10,807.18 |
| ACH | Black Hills Energy | Gas | 871.51 |
| ACH | Casey's Business MasterCard | Fuel | 3,069.00 |
| ACH | Comm Bankers Merch Svc | Svc | 940.81 |
| ACH | CrashPlan Pro | Svc | 9.99 |
| ACH | Ebay | Su | 27.61 |
| ACH | EFTPS | Fed W/H Tax | 6,747.75 |
| ACH | EFTPS | Fed W/H Tax | 6,072.36 |
| ACH | Dearborn National Life Ins Co | Emp Ins | 66.00 |
| ACH | Francotyp-Postalia, Inc | Postage | 1,000.00 |
| ACH | Healthplan Services Inc | Emp Ins | 129.00 |
| ACH | In The Swim | Su | 84.98 |
| ACH | Mass Mutual | Pension | 2,425.49 |
| ACH | Mass Mutual | Pension | 2,425.49 |
| ACH | Midwest Bank | Svc | 50.00 |
| ACH | NE Dept of Revenue | State W/H Tax | 1,439.18 |
| ACH | NE Dept of Revenue | Sales & Use Tax | 1,692.33 |
| ACH | Office Max | Su | 108.89 |
| ACH | Postmaster | Postage | 13.65 |

**City Employee Salaries:**

City Administrator Annually 64375.00

Police Chief Annually 49533.39

Police Office I Annually 42101.32

Police Office II Annually 38025.55

City Superintendent/Head Water & Sewer Annually 42000.00

Street Supervisor & Plant Operator Annually 41000.00

Solid Waste Annually 32000.00

Maintenance Worker Annually 32000.00

Library Director Annually 33000.00

C&D Hourly 10.00

City Clerk/Treasurer Annually 42800.00

Deputy Clerk I Annually 29260.47

Transfer Station Hourly 12.00

Economic Development Director Hourly 15.00

HandiVan Driver Hourly 9.00

Park Maint. Hourly 10.50

Park Maint. Hourly 10.00

Park Maint. Hourly 9.00

Pool Manager Hourly 12.00

Asst. Pool Manager Hourly 11.00

Lifeguards Per hour- full time 9.75

Lifeguards Per hour- part time 9.00

Children's Librarian Hourly 10.00

Assistant Librarian Hourly 9.50

Mayor Annually 3000.00

Council Members Annually 2000.00

**Plainview Manor Job Wage Scale:**

Administrator Annually 106743.00

Director of Nursing Annually 72202.00

Asst. Director of Nursing Annually 65790.40

**Registered Nurses**

RN 1 Per Hour 25.77

RN 2 Per Hour 27.84

RN 3 Per Hour 27.94

RN 4 Per Hour 28.56

RN 5 Per Hour 29.42

RN 6 Per Hour 29.47

**Licensed Practical Nurse**

LPN 1 Per Hour 18.57

LPN 2 Per Hour 18.62

LPN 3 Per Hour 18.82

LPN 4 Per Hour 21.20

LPN 5 Per Hour 22.16

LPN 6 Per Hour 22.37

LPN 7 Per Hour 22.46

LPN 8 Per Hour 22.47

LPN 9 Per Hour 23.28

LPN 10 Per Hour 24.46

LPN 11 Per Hour 25.54

LPN 12 Per Hour 27.52

**Certified Nursing Assistant**

CNA 1 Per Hour 11.44

CNA 2 Per Hour 11.85

CNA 3 Per Hour 11.91

CNA 4 Per Hour 12.68

CNA 5 Per Hour 12.81

CNA 6 Per Hour 12.92

CNA 7 Per Hour 12.93

CNA 8 Per Hour 13.22

CNA 9 Per Hour 13.41

CNA 10 Per Hour 13.68

CNA 11 Per Hour 14.25

CNA 12 Per Hour 14.34

CNA 13 Per Hour 14.44

CNA 14 Per Hour 14.54

CNA 15 Per Hour 14.74

CNA 16 Per Hour 14.82

CNA 17 Per Hour 15.15

CNA 18 Per Hour 15.60

CNA 19 Per Hour 15.66

CNA 20 Per Hour 16.00

CNA 21 Per Hour 16.82

CNA 22 Per Hour 19.03

**Medication Aide**

MA 1 Per Hour 13.02

MA 2 Per Hour 14.01

MA 3 Per Hour 14.46

MA 4 Per Hour 14.59

MA 5 Per Hour 14.74

MA 6 Per Hour 14.96

MA 7 Per Hour 15.84

Social Services Per Hour 20.70

Office Manager Per Hour 27.32

Activities Per Hour 13.50

Maintenance Per Hour 16.98

**Laundry**

L 1 Per Hour 12.05

L 2 Per Hour 15.86

**Housekeeper**

H 1 Per Hour 12.35

H 2 Per Hour 12.46

H 3 Per Hour 13.74

**Dietary**

D 1 Per Hour 10.60

D 2 Per Hour 10.92

D 3 Per Hour 10.92

D 4 Per Hour 11.03

D 5 Per Hour 11.10

D 6 Per Hour 11.30

D 7 Per Hour 12.73

D 8 Per Hour 12.74

D 9 Per Hour 14.72

D 10 Per Hour 14.91