REGULAR MEETING OF THE CITY COUNCIL

**TUESDAY JULY 10, 2018**

A meeting of the Mayor and Council of the City of Plainview, Nebraska, was held at the Council Chambers in said City on the 10th day of July at 7:00 o’clock P.M.

Roll call was held and present were: Mayor Seip; Council Members: Cornett, Naprstek and Schlote. Absent: Novicki

The Pledge of Allegiance was then recited.

Mayor Seip opened the meeting and announced to individuals in attendance that a full copy of the new Nebraska Open Meetings Act was posted on the east wall of the Council Chambers.

Notice of the meeting was given in advance thereof by Publication, a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of this meeting was given to the Mayor and all Members of the Council and a copy of their acknowledgment of receipt of notice and the agenda is attached to the minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Michael Holton was present as City Administrator.

Courtney Retzlaff was present as City Clerk.

Bruce Curtiss was present as City Attorney.

Schlote moved to approve the minutes from the June 12th regular meeting. Cornett seconded the motion. Motion carried 3-0.

Naprstek moved to approve the claims and payroll against the city. Cornett seconded the motion. Motion carried 4-0.

No Manor report was given.

Police Chief Yosten gave the monthly report for the police department.

Susan Norris presented the Economic Development report and gave updates on the RDBG, IRP and Workforce Housing grants. An update on the recent ECAP process was given and all information collected will be used to move forward with improvements to the community. The need for child care and downtown revitalization were discussed by Norris. An update on the Jason Gutz Memorial Fire Pit recently installed in Chilver’s Park was given and Norris thanked the City for their help in completing the project.

City Superintendent Curt Hart reported on the work completed for Klown Days, the Tour de Nebraska bike ride and the fire pit memorial project.

City Administrator Holton updated on the water tower renovation from Suez that will begin in early fall. Mosquito spraying is being completed every Monday evening and residents are reminded to remove standing water from their properties to alleviate the number of mosquitos in town.

One Keno grant for $5,000.00 was submitted by the Plainview Rural Fire District to assist in installing a dispatch tower at the Plainview Firehall. The current tower is located at the City Offices and is unable to be utilized when power is lost in town. The council agreed to approve the grant and asked that further information be submitted to the city for total costs and funds raised for the project. Naprstek moved to approve the Keno grant for $5,000.00. Schlote seconded the motion. Motion carried 3-0.

CDS Inspections submitted a claim for housing project PLVW-HR-14 in the amount of $6,005.00 to Sudbeck Construction. Schlote moved to approve the claim. Naprstek seconded the motion. Motion carried 3-0.

Three bids were received for the used park equipment. Two bids were received for the slide: Mark Gubbels $25.00 and Brook Curtiss $100.00. One bid was received for the push/pull merry-go-round: Mark Gubbels $50.00

Schlote moved to approve the bids from Curtiss for the slide and Gubbels for the merry-go-round. Cornett seconded the motion. Motion carried 3-0.

Discussion on two properties that had been deemed nuisance properties by the Municipal Health Board was held. Council members determined that cleanup at the properties owned by Ila Mae Miller and Jason and Christine Boone had not been completed. City employees will remove items from the properties with police present.

Clarification of Ordinance #915 was held to determine legal hours for fireworks inside city limits. The code as written mirrors state regulations, however council members would like to see the Ordinance updated to avoid any confusion as to when residents may ignite fireworks. City Attorney Curtiss will bring an updated Ordinance to the next council meeting for council members to determine hours.

City Clerk Retzlaff and City Administrator Holton asked for council permission to cash out the Water Tower Renovation CD in the amount of $75,482.00 at Midwest Bank. This will be used to pay for the Suez contract for repairs and maintenance to the water tower. Cornett moved to cash out the water tower CD. Schlote seconded the motion. Motion carried 3-0.

Holton gave a brief update on the NCPPD Power Agreement. Lawyers from all parties involved have been reviewing the contracts. MEAN and WAPA have agreed to the terms presented by NCPPD. City Attorney Curtiss discussed several errors in the contract that he would like to bring back to NCPPD to confirm before proceeding forward. A committee meeting with city representatives and NCPPD will be held in the near future. Holton will set up town hall meetings for the public to attend and ask any questions they may have on the power agreement.

Holton also discussed the need for amending the current fiscal year budget based on reports from the audit completed in November. An amended budget along with new budget for the 2018-2019 fiscal year will be presented to the council at future meetings.

City Attorney Curtiss gave a brief update on the lease agreement with Bud’s Sanitary Service, LLC.

Council members questioned past due utility account balances.

Community comments included questions on dilapidated properties, lots overgrown with weeds, and regulations on parking on the wrong side of the street. Questions on the ownership of fields west of the Plainview Manor were also answered.

It was moved by Cornett, seconded by Naprstek to adjourn the meeting. Motion carried 3-0.

TIME: 8:47 P.M.

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Daren Seip, Mayor (SEAL)

ATTEST:

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Courtney Retzlaff, City Clerk/Treasurer

I, the undersigned, City Clerk for the City of Plainview, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on 7/10/18; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

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Courtney Retzlaff, City Clerk/Treasurer (SEAL)

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| --- | --- | --- | --- |
| 13911 | City of Plainview | HHS Energy Assistance | 8,680.00 |
| 13912 | City of Plainview | HHS Energy Assistance | 505.00 |
| 13913 | NDEQ- Fiscal Services | Dues | 150.00 |
| 13914 | Plainview News | Ads/Su | 696.79 |
| 13915 | Pollard Pumping | Su | 150.00 |
| 13916 | Bazile Creek Power Sports | Su | 18.52 |
| 13918 | Midwest Bank | Qtrly Loan Pmts | 5,953.58 |
| 13919 | Plainview Telephone Co. Inc. | Svc | 520.19 |
| 13920 | City of Plainview | HHS Energy Assistance | 575.00 |
| 13921 | C&D Closure/Post Closure Care | Pmt | 5,543.36 |
| 13923 | Pierce County Treasurer | License | 18.00 |
| 13924 | City of Plainview | HHS Energy Assistance | 680.00 |
| 13925 | City of Plainview | Pool Sales Tax | 5,167.98 |
| 13926 | City of Plainview | Library Sales Tax | 2,630.22 |
| 13927 | City of Plainview | Manor Sales Tax | 2,630.22 |
| 13928 | City of Plainview | Eco Dev Sales Tax | 2,630.22 |
| 13929 | Madison County Bank | Qtrly Loan Pmts | 10,770.33 |
| 13930 | Creative Sites LLC | Park Equip Pmt | 114,049.20 |
| 13931 | New York Life | Svc | 141.70 |
| 13932 | Postmaster | Postage | 37.65 |
| 13933 | Eakes Office Solutions | Copier Contract | 366.76 |
| 13934 | Midwest Bank | Emp H.S.A. | 300.00 |
| 13935 | Postmaster | Postage | 159.46 |
| 13936 | City of Plainview | HHS Energy Assistance | 540.00 |
| 13937 | City of Plv Housing Authority | Pmt | 111.00 |
| 17006 | Verizon Wireless | Cellphones | 490.00 |
| 17007 | Wilkens Industries Inc | Trailer Pmt | 67,900.00 |
| ACH | Allied Benefit Services | Emp Ins | 7,321.35 |
| ACH | American Red Cross | Su | 300.00 |
| ACH | Black Hills Energy | Gas | 1,403.52 |
| ACH | Community Bankers Merchant Service | Svc | 918.46 |
| ACH | Crashplan Pro | Svc | 9.99 |
| ACH | EFTPS | Fed Tax W/H  | 8,141.85 |
| ACH | EFTPS | Fed Tax W/H  | 5,432.09 |
| ACH | Healthplan Services, Inc | Vision Ins | 141.00 |
| ACH | Mass Mutual | Pension  | 2,375.05 |
| ACH | Mass Mutual | Pension  | 2,375.05 |
| ACH | Midwest Bank | NSF Check | 224.51 |
| ACH | NE Dept of Rev | State W/H Tax  | 1,273.61 |
| ACH | NE Dept of Rev | Sales & Use Tax | 7,860.61 |
| ACH | Office Max | Su | 133.97 |
| 20087 | City Employees | Payroll 6-15-2018 | 30,728.56 |
| 20115 |  |  |  |
| 20116 | City Employees | Payroll 6-29-2018 | 20,415.15 |
| 20136 |  |  |  |
| 20137 | Aflac | Emp Ins | 554.19 |
| 20138 | Austin Christiansen | Mowing Cemetery | 350.00 |
| 20139 | Bader's Highway & Street | Svc  | 12,452.00 |
| 20140 | Baum Hydraulics Corp | Su | 15.81 |
| 20141 | Bazile Aggregate Co LLC | Su | 50.00 |
| 20142 | Belson Outdoors, LLC | Fire Pit Swings | 5,959.99 |
| 20143 | Bomgaars | Su | 145.83 |
| 20144 | Eileen Bramer | Reim | 40.00 |
| 20145 | Bud's Sanitary Service, LLC | Svc  | 4,752.00 |
| 20146 | Bud's Sanitary Service, LLC | Tote Lease | 1,165.21 |
| 20147 | Bush & Roe, Inc. | Liability Ins | 420.00 |
| 20148 | Casey's General Stores Inc | Fuel | 1,757.34 |
| 20149 | City of Norfolk | Svc  | 124.75 |
| 20150 | City of Plainview | Svc  | 4,352.46 |
| 20151 | City of Plainview | LB840 Loan Pmts | 223.21 |
| 20152 | City of Plainview C&D Sinking Fund | Pmt | 2,000.00 |
| 20153 | City of Plv Housing Authority | Pmt | 127.00 |
| 20154 | City of Plv Osm/Plv Housing | Pmt | 42.00 |
| 20155 | Classic Rentals | Su | 195.84 |
| 20156 | Combined Revenue | Pmt | 3,168.96 |
| 20157 | Cornhusker Auto Center | Svc  | 65.00 |
| 20158 | Curtiss Law Office P.C. L.L.O. | Legal Svc | 1,250.00 |
| 20159 | Dd Steel | Su | 11.11 |
| 20160 | Dept of Energy | WAPA Pmt | 5,805.57 |
| 20161 | DHHS- Attn: LiHeap | Reim HHS Assitance | 235.81 |
| 20162 | Donna Christiansen | Reim | 45.60 |
| 20163 | Eakes Offices Solutions | Su | 179.06 |
| 20164 | Electrical System Sinking Fund | Pmt | 2,000.00 |
| 20165 | Farmers Pride | Su | 124.56 |
| 20166 | Floor Maintenance | Su | 213.67 |
| 20167 | Galls | Su | 209.89 |
| 20168 | Gary Merritt | Meter Refund | 273.56 |
| 20169 | Great Plains Communications | Svc  | 40.69 |
| 20170 | GreatAmerican Financial Services | Pmt | 143.37 |
| 20171 | Green Line Equipment | Su | 128.47 |
| 20172 | Hans Berg | Meter Refund | 177.97 |
| 20173 | Hawkins Inc | Su | 175.04 |
| 20174 | Hoffart Repair | Svc  | 415.39 |
| 20175 | Hometown Leasing | Copier Pmt | 86.00 |
| 20176 | Ingram Library Services | Books/Audiobooks | 320.44 |
| 20177 | JEO Consulting Group | Svc  | 1,000.00 |
| 20178 | K'Lawn | Svc  | 112.00 |
| 20179 | Key Sanitation & Roll-Offs | Svc  | 100.00 |
| 20180 | Mahaska | Su | 82.80 |
| 20181 | Matheson Tri-Gas Inc | Su | 30.20 |
| 20182 | Matthew Bonta | Mowing Library | 250.00 |
| 20183 | Menards | Su | 86.82 |
| 20184 | Mitch's Food Center | Su | 929.02 |
| 20185 | Moeller Sprinkler Service | Svc  | 656.54 |
| 20186 | MEAN | RITA/Power | 70,457.67 |
| 20187 | Municipal Supply Inc of Omaha | Su | 1,746.73 |
| 20188 | NE Public Health Env Lab | Svc  | 185.00 |
| 20189 | Nelson Tree Service | Svc  | 395.00 |
| 20190 | NCPPD | Svc  | 285.00 |
| 20191 | One Call Concepts Inc | Svc  | 48.84 |
| 20192 | One Office Solution  | Copier Contract | 37.34 |
| 20193 | Pinkelman Truck & Trailer | Svc  | 729.76 |
| 20194 | Plainview Auto Supply Inc | Su | 155.22 |
| 20195 | Plainview News | Ads | 21.75 |
| 20196 | Plainview Rural Fire Protection Dist | Qtrly Pmt | 4,625.00 |
| 20197 | Plainview Telephone Co Inc | Svc  | 1,318.41 |
| 20198 | Richard Ideen | Meter Refund | 202.36 |
| 20199 | Schaefer Grain Co | Svc  | 582.00 |
| 20200 | Scott Ravenkamp | Meter Refund | 3.62 |
| 20201 | Steinkraus Service | Fuel/Tires | 1,442.30 |
| 20202 | Stu Campbell | Su | 45.48 |
| 20203 | Susan Black | Meter Refund | 144.63 |
| 20204 | Water Tower Bond Acct | Pmt | 2,800.83 |
| 20205 | West Hodson Lumber | Su | 512.00 |
| 20206 | Western Oil Inc | Fuel | 547.57 |
| 20207 | William Krueger | Meter Refund | 266.64 |
| 20208 | Zee Medical Service | Su | 189.54 |
| 20209 | Zero Waste USA | Su | 63.99 |

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| **City Employees Salaries:** |  |  |
| City Administrator | Annually | 62500.08 |
| Police Chief | Annually | 48801.37 |
| Police Office I | Annually | 40875.07 |
| Police Office II | Annually | 36918.01 |
| City Superintendent/Head Water & Sewer | Annually | 42000.00 |
| Street Supervisor & Plant Operator | Annually | 41000.00 |
| Solid Waste | Annually | 32000.00 |
| Maintenance Worker | Annually | 32000.00 |
| C&D | Hourly | 10.00 |
| City Clerk/Treasurer | Annually | 40000.00 |
| Deputy Clerk I | Annually | 28408.22 |
| Deputy Clerk II | Annually | 27000.00 |
| Park Maint.  | Hourly | 10.00 |
| Park Maint.  | Hourly | 9.25 |
| Pool Manager | Hourly | 11.00 |
| Asst. Pool Manager | Hourly | 10.00 |
| Lifeguards | Per hour- full time | 9.25 |
| Lifeguards | Per hour- part time | 9.00 |
| Librarian | Hourly | 13.90 |
| Children's Librarian | Hourly | 9.55 |
| Assistant Librarian | Hourly | 9.50 |
| Mayor  | Annually | 3000.00 |
| Council Members | Annually | 2000.00 |
| **Plainview Manor Job Wage Scale:** |  |  |
| Administrator | Annually | 103625.00 |
| Director of Nursing | Annually | 69420.00 |
| Asst. Director of Nursing | Annually | 62670.00 |
| **Registered Nurses** |  |  |
| RN 1 | Per Hour | 27.84 |
| RN 2 | Per Hour | 28.84 |
| RN 3 | Per Hour | 27.96 |
| RN 4 | Per Hour | 28.00 |
| RN 5 | Per Hour | 28.61 |
| **Licensed Practical Nurse** |  |  |
| LPN 1 | Per Hour | 18.12 |
| LPN 2 | Per Hour | 18.62 |
| LPN 3 | Per Hour | 19.77 |
| LPN 4 | Per Hour | 20.78 |
| LPN 5 | Per Hour | 21.62 |
| LPN 6 | Per Hour | 22.02 |
| LPN 7 | Per Hour | 22.03 |
| LPN 8 | Per Hour | 22.82 |
| LPN 9 | Per Hour | 23.98 |
| LPN 10 | Per Hour | 25.04 |
| LPN 11 | Per Hour | 26.98 |
| **Certified Nursing Assistant** |  |  |
| CNA 1 | Per Hour | 10.75 |
| CNA 2 | Per Hour | 10.75 |
| CNA 3 | Per Hour | 11.41 |
| CNA 4 | Per Hour | 11.86 |
| CNA 5 | Per Hour | 11.93 |
| CNA 6 | Per Hour | 12.18 |
| CNA 7 | Per Hour | 12.29 |
| CNA 8 | Per Hour | 12.39 |
| CNA 9 | Per Hour | 12.40 |
| CNA 10 | Per Hour | 12.86 |
| CNA 11 | Per Hour | 12.95 |
| CNA 12 | Per Hour | 13.11 |
| CNA 13 | Per Hour | 13.22 |
| CNA 14 | Per Hour | 14.00 |
| CNA 15 | Per Hour | 14.17 |
| CNA 16 | Per Hour | 14.28 |
| CNA 17 | Per Hour | 14.95 |
| CNA 18 | Per Hour | 15.05 |
| CNA 19 | Per Hour | 16.41 |
| CNA 20 | Per Hour | 18.64 |
| **Medication Aide** |  |  |
| MA 1 | Per Hour | 12.58 |
| MA 2 | Per Hour | 13.44 |
| MA 3 | Per Hour | 13.86 |
| MA 4 | Per Hour | 14.14 |
| MA 5 | Per Hour | 14.45 |
| MA 6 | Per Hour | 15.05 |
| MA 7 | Per Hour | 15.19 |
| MA 8 | Per Hour | 17.18 |
| **Social Services** | Per Hour | 20.10 |
| **Office Manager** | Per Hour | 26.52 |
| **Activities** | Per Hour | 14.69 |
| **Maintenance** | Per Hour | 16.65 |
| **Laundry** |  |  |
| L 1 | Per Hour | 11.81 |
| L 2 | Per Hour | 15.55 |
| **Housekeeper** |  |  |
| H 1 | Per Hour | 12.11 |
| H 2 | Per Hour | 12.22 |
| H 3 | Per Hour | 13.47 |
| **Dietary** |  |  |
| D 1 | Per Hour | 10.39 |
| D 2 | Per Hour | 10.50 |
| D 3 | Per Hour | 10.50 |
| D 4 | Per Hour | 10.50 |
| D 5 | Per Hour | 12.24 |
| D 6 | Per Hour | 12.42 |
| D 7 | Per Hour | 12.48 |
| D 8 | Per Hour | 14.43 |
| D 9 | Per Hour | 14.62 |