REGULAR MEETING OF THE CITY COUNCIL

**TUESDAY JANUARY 14, 2020**

A meeting of the Mayor and Council of the City of Plainview, Nebraska, was held at the Council Chambers in said City on the 14th day of January at 6:30 o’clock P.M.

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Roll call was held and present were: Mayor Schlote; Council Members: Smith, Brookhouser, Yosten and Sanne. Absent: None

The Pledge of Allegiance was then recited.

Mayor Schlote opened the meeting and announced to individuals in attendance that a full copy of the new Nebraska Open Meetings Act was posted on the east wall of the Council Chambers.

Notice of the meeting was given in advance thereof by Publication, a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of this meeting was given to the Mayor and all Members of the Council and a copy of their acknowledgment of receipt of notice and the agenda is attached to the minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Michael Holton was present as City Administrator.

Courtney Retzlaff was present as City Clerk.

Bruce Curtiss was present as City Attorney.

Yosten moved to approve the December 10th regular meeting minutes. Brookhouser seconded the motion. Motion carried 4-0.

Smith moved to approve claims and payroll. Sanne seconded the motion. Motion carried 4-0.

No Manor report was given.

Chief Yosten gave the monthly report for the police department. Questions were raised on the number of civil calls last month and what those involved.

Economic Development director Susan Norris updated on the IRP Grant that will be closing on January 30th, the need for a business space for home health based out of Pilger and RFP’s for the DTR Planning are due on January 17th to the office of the City Clerk. The Norfolk Daily News will be presenting another Insight piece on Plainview.

City Superintendent Curt Hart updated on snow removal, completion of lagoon discharge and new ERT’s installed on water meters. A question on manganese testing for city water was answered and the City will continue to monitor as necessary.

Mayor Schlote made the following appointments for City boards.

Larry Peterson and Jason Smith were recommended for reappointment to the Tree Board for 2 years. Brookhouser moved to approve the appointments. Smith seconded the motion. Motion carried 4-0.

Lyn Stec was recommended for reappointment to the Park Board for 3 years. Brookhouser moved to approve the appointment. Yosten seconded the motion. Motion carried 4-0.

Teresa Liermann was recommended for appointment to the Housing Board for 5 years. Brookhouser move to approve the appointment. Smith seconded the motion. Motion carried 4-0.

Discussion was held on special designated liquor licenses for St. Paul’s Catholic Church’s upcoming fish frys. Applications were received for February 28th, March 13th, and March 27th from 4:00 PM to 12:00 AM. Alternate dates are March 6th, March 20th and April 3rd. Brookhouser moved to all SDL applications as presented. Yosten seconded the motion. Motion carried 4-0.

The LB840 Board recommended a grant to Plainview Family Pharmacy for the recently installed sign on the store. The total cost to be reimbursed was $967.00. Brookhouser moved to approve the grant. Smith seconded the motion. Motion carried 4-0.

The Plainview Bowling Club submitted an application for a Keno Grant to help assist with fees associated with the meets the bowlers participate in. The bowlers will be holding fundraisers during the year for additional funding. A question was raised on requesting funds from the school. Brookhouser moved to approve $850.00 in Keno funds to the bowling club. Sanne seconded the motion. Motion carried 4-0.

The council was presented with the DED CDBG Grant Contract for administration of the DTR Planning grant. Brookhouser moved to approve the contract. Smith seconded the motion. Motion carried 4-0.

Discussion was held on the Model Ordinances supplied by the League of Municipalities for laws passed last year by the Nebraska Legislature. City Attorney Curtiss went through each ordinance to explain how they correlate to current City of Plainview code. Topics covered included procedures for recall elections, rabies regulations, procedures for removing intoxicated persons from public areas, tobacco regulations, breast-feeding in public and updates to gambling regulations. The council agreed to adopt all into City code with the exception of the gambling regulations. City Attorney Curtiss will create Ordinance #954 for first reading in February.

An update on the renewal of employee health insurance was given. The initial quote received from National General showed a 24.9% premium increase for continuance of the current plan. Administration worked with the City’s broker, Josh Sirek of Town & Country Insurance, who was able to lower the increase to 1.69%. The removal of participants from the plan as well as the number of claims submitted helped to lower the overall premium increase. Brookhouser moved to accept the renewal of the current health insurance plan. Sanne seconded the motion. Motion carried 4-0.

City Administrator Holton stated he would seek bids for the remodel of the community building.

Holton then presented his formal resignation to the Mayor and City Council, having accepted the City Manager position in Treynor, Iowa. The official start date will be March 16th and Holton plans to work until then to ensure his current duties are transferred to current staff. Holton reminded the council that they need to work on fixing the small issues in town in order to make sure the bigger issues are given the time they deserve to be resolved.

City Attorney Curtiss stated the pending trial involving the dangerous dog is scheduled to be held on January 22nd. There has been no further development in the workers compensation litigation case.

Council members each thanked City Administrator Holton for his many years of service and wished him the best of luck at his new position in Treynor. A request was also made that the Mayor includes all members of the council when making decisions.

Updates on the hardware store and Hanks house properties demolition were given. Work on the hardware store demolition is slated to begin on January 27th for removal of the combined wall that is adjacent to Plainview Telephone. City workers will begin the process of removing any remaining items from the Hanks property on 304 E Woodland to prepare for demolition of the structure.

A special meeting will be held on January 21st at 6:30 PM to discuss the approval of the Zoning Board recommendation for a new Subway building and also delegation of City Administrator job duties following Holton’s departure.

A brief discussion on the use of the old Carnegie library by the Historical Society was held and will be revisited as plans progress.

It was moved by Brookhouser, seconded by Smith to adjourn the meeting. Motion carried 4-0.

TIME: 7:40 P.M.

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Brian Schlote, Mayor

(SEAL)

ATTEST:

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Courtney Retzlaff, City Clerk/Treasurer

I, the undersigned, City Clerk for the City of Plainview, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on 1/14/2020; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

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Courtney Retzlaff, City Clerk/Treasurer (SEAL)

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| --- | --- | --- | --- |
| ACH | Allied Benefit Services | Emp Ins | 9,194.18 |
| ACH | Black Hills Energy | Gas | 1,118.39 |
| ACH | Casey's Business MasterCard | Fuel | 859.53 |
| 14367 | City of Plainview | Street Assessments | 62,831.62 |
| 14368 | City of Plainview | Pool Sales Tax | 9,356.78 |
| 14369 | City of Plainview | Library Sales Tax | 5,609.38 |
| 14370 | City of Plainview | Manor Sales Tax | 5,609.38 |
| 14371 | City of Plainview | Eco Dev Sales Tax | 5,609.38 |
| ACH | Community Bankers Merch Svc | Svc | 646.81 |
| ACH | CrashPlan Pro | Svc | 9.99 |
| 14356 | Curtiss Law Office | Legal Fees | 936.00 |
| 14362 | Eakes Office Solutions | Admin Fee | 55.00 |
| ACH | EFTPS | Fed W/H Tax | 4,682.77 |
| ACH | EFTPS | Fed W/H Tax | 6,346.59 |
| ACH | Dearborn Life Ins Co | Emp Ins | 48.00 |
| ACH | Healthplan Svcs Inc | Emp Ins | 111.60 |
| 14364 | Ingram Library Svcs | Books/Audiobooks | 507.11 |
| 14358 | Johnson Repair | Svc | 119.84 |
| 14355 | Kayton International Inc | Su | 1,659.43 |
| 14354 | L.P. Gill Inc | Svc | 12,197.39 |
| 14363 | Madison County Bank | Qtrly Loan Pmt | 6,257.45 |
| ACH | Mary's Restaurant | Emp Appreciation Party | 594.00 |
| ACH | Mass Mutual | Pension | 2,378.82 |
| ACH | Mass Mutual | Pension | 2,378.82 |
| ACH | Midwest Bank | Svc | 50.00 |
| ACH | Midwest Bank | Stop Pmts | 62.00 |
| 14361 | Midwest Bank | Qtrly Pmts | 8,777.30 |
| 14372 | Midwest Bank | Emp HSA | 400.00 |
| ACH | NE Dept of Rev | State W/H Tax | 1,692.47 |
| ACH | NE Dept of Rev | Sales & Use Tax | 1,264.57 |
| ACH | NE UC Fund | Unemp Ins | 445.00 |
| 14374 | New York Life | Emp Ins | 92.20 |
| ACH | Office Max | Su | 81.89 |
| 14366 | Pierce Co Treasurer | Real Estate Tax | 1,299.84 |
| 14351 | Plainview Chamber of Commerce | Klown Kash | 675.00 |
| 14360 | Plainview Chamber of Commerce | Klown Kash | 75.00 |
| 14365 | Plainview News | Ads/Su | 625.61 |
| 14352 | Postmaster | Postage | 25.85 |
| 14373 | Postmaster | Postage | 212.94 |
| ACH | Synchrony Bank/Amazon | Su | 20.31 |
| 14353 | Truck Center Companies | Svc | 396.35 |
| 14359 | Verizon Wireless | Cellphones | 485.00 |
| 14357 | Western Oil Inc | Fuel | 278.48 |
| 21659 |  |  |  |
| 21671 | City Employees | Payroll 12-13-2019 | 21,705.69 |
| 21672 |  |  |  |
| 21678 | City Employees | Payroll 12-30-2019 | 15,030.40 |
| 21679 | Aflac | Emp Ins | 475.41 |
| 21680 | Alby's Electric | Su | 75.21 |
| 21681 | Antelope County News | Subscription | 37.00 |
| 21682 | Arnold Oltjenbruns | Reim | 10.14 |
| 21683 | Bomgaars | Su | 154.79 |
| 21684 | Eileen Bramer | Reim | 20.74 |
| 21685 | Bud's Sanitary Service LLC | Svc | 4,752.00 |
| 21686 | Bud's Sanitary Service LLC | Tote Lease | 1,165.21 |
| 21687 | City of Norfolk | Svc | 253.50 |
| 21688 | City of Plainview | LB840 Pmts | 230.00 |
| 21689 | City of Plainview C&D Sinking Fund | Pmt | 2,000.00 |
| 21690 | City of Plv CDBG Housing | Housing Pmt | 100.00 |
| 21691 | City of Plv Housing Auth | Housing Pmt | 222.00 |
| 21692 | City of Plv Osm/Plv Housing | Housing Pmt | 93.51 |
| 21693 | Classic Rentals | Svc | 230.56 |
| 21694 | Cleopatra Margot | Books | 46.00 |
| 21695 | Curtiss Law Office | Legal Fees | 1,250.00 |
| 21696 | Dd Steel | Su | 317.76 |
| 21697 | Eakes Office Solutions | Su | 598.00 |
| 21698 | Electrical System Sinking Fund | Pmt | 2,000.00 |
| 21699 | Great Plains Communications | Svc | 43.59 |
| 21700 | GreatAmerica Financial Svcs | Copier Lease | 143.37 |
| 21701 | Green Line Equip | Su | 16.90 |
| 21702 | Hometown Leasing | Copier Lease | 155.88 |
| 21703 | ICMA Membership Renewals | Membership | 530.44 |
| 21704 | ITron Inc | Maint. Fee | 553.11 |
| 21705 | Jack's Uniforms & Equip | Su | 99.99 |
| 21706 | Johnson Repair | Su | 423.44 |
| 21707 | Kayton International Inc | Su | 180.00 |
| 21708 | Kimball-Midwest | Su | 117.87 |
| 21709 | Kolton Wheeler | Meter Deposit Refund | 36.41 |
| 21710 | L.P. Gill Inc | Svc | 13,243.82 |
| 21711 | Mahaska | Su | 110.40 |
| 21712 | Matheson Tri-Gas Inc | Svc | 35.78 |
| 21713 | Mid-American Research Chemical | Su | 283.60 |
| 21714 | Mitch's Food Center | Su | 38.05 |
| 21715 | Moeller Sprinkler Service | Su | 21.00 |
| 21716 | Municipal Chemical Supply LLC | Su | 212.67 |
| 21717 | NE Public Health Env Lab | Svc | 15.00 |
| 21718 | Nebraska Municipal Clerks Assoc | Dues | 35.00 |
| 21719 | Norfolk Daily News | Ads | 43.00 |
| 21720 | NCPPD | Svc | 11,287.16 |
| 21722 | One Call Concepts Inc | Svc | 33.79 |
| 21723 | Pitzer Digital | Svc | 350.00 |
| 21724 | Plainview Auto Supply Inc | Su | 354.99 |
| 21725 | Plainview Rural Fire Protection Dist | Qtrly Pmt | 5,000.00 |
| 21726 | Plainview Telephone Co Inc | Svc | 1,202.11 |
| 21727 | Schaefer Grain Co | Su | 401.55 |
| 21728 | Steinkraus Service | Fuel/Svc | 3,344.44 |
| 21729 | Tyler Wells | Reim | 130.44 |
| 21730 | Water Tower Bond Acct | Pmt | 2,800.83 |
| 21731 | Western Oil Inc | Fuel | 134.02 |
| 21732 | Willow Creek Veterinary Service | Svc | 47.74 |
| 21733 | Zee Medical Service | Su | 20.20 |