REGULAR MEETING OF THE CITY COUNCIL

**TUESDAY DECEMBER 12, 2017**

A meeting of the Mayor and Council of the City of Plainview, Nebraska, was held at the Council Chambers in said City on the 12th day of December at 7:00 o’clock P.M.

Roll call was held and present were: Mayor Seip; Council Members: Cornett, Novicki, Naprstek and Schlote. Absent: None

The Pledge of Allegiance was then recited.

Mayor Seip opened the meeting and announced to individuals in attendance that a full copy of the new Nebraska Open Meetings Act was posted on the east wall of the Council Chambers.

Notice of the meeting was given in advance thereof by Publication, a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of this meeting was given to the Mayor and all Members of the Council and a copy of their acknowledgment of receipt of notice and the agenda is attached to the minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Michael Holton was present as City Administrator.

Courtney Retzlaff was present as City Clerk.

Bruce Curtiss was present as City Attorney.

Schlote moved to approve the minutes of the November 20th regular meeting. Naprstek seconded the motion. Motion carried 4-0.

Naprstek moved to approve claims and payroll against the city. Schlote seconded the motion.

Motion carried 4-0.

Manor report was given by Juleen Johnson who stated that no FEMA money will be awarded for the generator but she will be applying for a USDA community grant to assist with the project.

Johnson’s contract as Manor Administrator is up for renewal and discussion was held on salary increase. Schlote moved and Naprstek seconded to approve a 3% raise for Johnson. Motion carried 4-0.

Police Chief Yosten continues to work with newspaper to publish a listing of department calls and also gave an update on the purchase of a new vehicle. It was also reported that 7.5 pounds of prescription drugs were collected during the take back event in October and the number of registered dogs has increased this year. A brief discussion was held on a change in curfew hours and City Attorney Curtiss presented the council with an ordinance to amend the current code.

Motion was made by Schlote and seconded by Cornett to approve Ordinance No. 941 on its first reading. Upon roll call vote, the following members voted AYE: Cornett, Novicki, Naprstek and Schlote. The following voted NAY: None. Motion carried 4-0. Whereupon the Mayor declared said Ordinance No. 941 approved on its first reading.

It was moved by Schlote, and seconded by Naprstek to approve Ordinance No. 941 on its second and third readings. Upon roll call vote, the following members voted AYE: Cornett, Novicki, Naprstek and Schlote. The following voted NAY: None. Motion carried, 4-0. Whereupon the Mayor declared Ordinance No. 941 approved on its second and third readings.

**ORDINANCE NO. 941**

AN ORDINANCE TO AMEND THE CURFEW HOURS FOR FIRDAY AND SATURDAY FOR MINORS.

NOW THEREFORE BE IT ORDAINCED BY THE MAYOR AND COUNCIL OF THE CITY OF PLAINVIEW, NEBRASKA:

Section 1. That Chapter 6, Section 342 of the Municipal Code of Plainview, Nebraska, be amended to read as follows:

**§ 6-342 MISDEMEANORS; CURFEW.**

It shall be unlawful for any minor under the age of eighteen (18) years to ride in or operate any vehicle in or upon any street, alley, or other public place, or to loiter, wander, stroll, loaf, or play in or upon any of the streets, alleys, or other public places between the hours of eleven (11:00) o’clock P.M. of any day and six (6:00) A.M. of the following day except Friday and Saturday when said hours shall be between twelve (12:00) o’clock Midnight and six (6:00) o’clock A.M. unless accompanied by a parent, guardian or other adult person having the care, custody or control of said minor, or the minor is engaged in lawful employment or is on an emergency errand; provided, when an activity of the kind normally attended by minor under eighteen (18) year terminates after or less than one (1) hour after the termination of such activity.

Section 2. That any ordinances passed and approved prior to the passage, approval, and publication or posting of this ordinance and in conflict with its provisions, is hereby repealed.

Section 3. This ordinance shall take effect and be in full force from and after its passage, approval, and publication or posting as required by law.

Economic Development director Susan Norris gave updates on the future of a hardware store in Plainview, the sale of vacant lots in town and a review of the ECAP meeting held in November. Norris also stated that she had talked to City Administrator Holton about moving the city strategic plan time frame to 1-2 years from the 5-10 years that was typically followed in the past. It was also stated that the Park Board had sent out donation letters to raise the matching funds needed for the purchase of new equipment.

Josh Sirek of Town & Country Insurance presented on the new rates for employee health insurance in 2018. There was a considerable rate increase across the board and Sirek will be working with Holton and City Clerk Retzlaff on different options from Blue Cross Blue Shield and United Health Care and also the possibility of self-funded plans. The council will approve a plan at the January meeting for coverage to begin February 1, 2018.

The use of the community building by the RC&D was discussed with Dennis Wacker present to answer questions in regards to what requirements the RC&D would need for their programs and supplies. Discussion on moving the council meetings to the library and the current use of the community building by other outside groups was held. Naprstek would like the see the cost involved for adding an office area inside. Holton and Wacker will work together to bring costs back to the council at the next regular meeting.

Grant Dummer and Blake Nincehelser from Plainview Telephone presented on a surveillance system to monitor the city offices. A 16 channel NVR with 8 cameras and ability for 16 cameras total, 2 indoor wedge cameras and 6 bullet cameras would be leased to the city for $229 month for 60 months. Cameras would be installed in the front office, equipment building and to monitor all outside entrances in all buildings. Schlote moved to accept the proposed system lease from Plainview Telephone for cameras. Naprstek seconded the motion. Motion carried 4-0.

A follow-up to the grant writing services contract for Susan Norris presented to the council at the November meeting was held and Novicki moved to accept the contract with reviews to be held annually for continuation. Cornett seconded the motion. Motion carried 4-0.

The appointment of the 2018 City Engineer and Street Superintendent was briefly discussed as paperwork had been received from JEO Consulting, Inc., which currently supplies these services to the city. Holton had visited with Miller & Associates the previous week and will be receiving contracts from them to discuss at the January meeting. Cornett moved to table both appointments to the January meeting. Naprstek seconded the motion. Motion carried 4-0.

Council member Naprstek introduced the following resolution and moved for its adoption:

**RESOLUTION #562**

**WHEREAS,** the City of Plainview, Nebraska, is in the need of a semi-truck for the transfer station, and

**WHEREAS,** that purchase will require payment from the Municipal General Fund;

**NOW THEREFORE BE IT RESOLVED**, BY THE MAYOR AND COUNCIL OF THE CITY OF PLAINVIEW, NEBRASKA, THAT:

1. The City of Plainview, by, and through its Administration, is hereby authorized to purchase a White 2008 International 9200I Semi, Serial #2HSCEAPR58C648857 from Dolezal Parts Accessories Trucks & Equipment, LLC, and pay the same, in a sum not to exceed $32,300.00, out of the Municipal General Fund.
2. A copy of this resolution shall be taken and accepted of evidence of the authority of such purchase.

Council member Cornett seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted Aye; Schlote, Novicki, Naprstek,Cornett Nay: None. Whereupon the Mayor declared said motion carried and Resolution #562 is passed and adopted.

City Superintendent Cederburg presented 4 bids to the council for a new transfer station trailer. After discussion the council agreed to purchase a trailer from Wilkens Industries, Inc. in Morris, MN at a cost of $68,900. Total build time would be 150 days from the order placement. Schlote motioned to approve purchase of the Wilkens trailer. Novicki seconded the motion. Motion carried 4-0.

Cederburg also gave his monthly report and stated that the power outage agreement with NCPPD continues to work well. Novicki asked that Cederburg purchase handheld spotlights for all utility department trucks to utilize as necessary.

Discussion was held on the property at 112 S Elm and the future of the existing house. The city staff was questioned about the possible purchase of the house to renovate. Curtiss had been in contact with the County Attorney for clarification of the tax title status. The unattached garage on the property had previously been deemed an unsafe building. Holton was asked to check that proper procedure is followed in order for the city to demolish the garage.

Holton stated that the employee appreciation party will be held on January 12th for all city employees, council members and board members. All full-time staff members will be receiving a city coat and also Klown Kash. Schlote moved to approve the appreciation party and gifts for staff. Cornett seconded the motion. Motion carried 4-0.

A claim from CDS Inspections for payment on a CDBG Housing grant invoice was provided to the council for approval. Novicki moved that payment for project PLVW-HR-14 for $6,532.97 be allowed. Naprstek seconded the motion. Motion carried 4-0.

Council member Novicki asked that city employees wear reflective vests when working outside

along roadways to provide increased safety.

City Administrator Holton gave his report stating that he would be meeting with Keith Harvey from NCPPD to discuss electrical rates and that in February NCPPD’s board would be meeting with the council. Nikki Grasma from Suez will be in the office on December 19th for an update on the water tower renovation project. Dr. Paul Grow has purchased 2 lots from the city to build a home within the next few months as he begins his duties at CHI Plainview. Holton has also asked Miller & Associates to create a blueprint for the potential new community center proposed on east Highway 20.

It was moved by Schlote, seconded by Naprstek to adjourn the meeting. Motion carried 4-0.

TIME: 8:58 P.M.

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Daren Seip, Mayor (SEAL)

ATTEST:

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Courtney Retzlaff, City Clerk/Treasurer

I, the undersigned, City Clerk for the City of Plainview, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on 12/12/17; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

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Courtney Retzlaff, City Clerk/Treasurer (SEAL)

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| --- | --- | --- | --- |
| 13776 | Plainview Telephone Co. Inc. | Svc | 867.34 |
| 13777 | City of Plainview | Eco Dev Loan Pmt | 80.00 |
| 13778 | Postmaster | Postage | 31.45 |
| 13779 | City of Plainview | Energy Assistance | 2,051.46 |
| 13780 | Hometown Leasing | Svc | 86.00 |
| 13781 | Great Plains Communications | Svc | 35.61 |
| 13782 | Plainview Telephone Co. Inc. | Svc | 99.84 |
| 13783 | Postmaster | Postage | 22.00 |
| 13784 | City of Plainview Plv/Osm Housing | Housing Pmt | 42.00 |
| 13785 | City of Plainview | Pool Sales Tax | 5,524.18 |
| 13786 | City of Plainview | Library Sales Tax | 2,863.93 |
| 13787 | City of Plainview | Manor Sales Tax | 2,863.93 |
| 13788 | City of Plainview | Eco Dev Sales Tax | 2,863.93 |
| 13789 | Family Dollar | Su | 34.24 |
| 13790 | Rollie Cederburg | Reim | 122.20 |
| 13791 | New York Life Insurance | Emp Ins | 141.70 |
| 13792 | Midwest Bank | Emp H.SA | 300.00 |
| 13793 | Postmaster | Postage | 160.31 |
| ACH | NE Department of Revenue | State W/H Tax | 1,309.49 |
| ACH | CrashPlan Pro | Svc | 9.99 |
| ACH | HealthPlan Services | Vision Ins | 182.10 |
| ACH | HealthPlan Services | Vision Ins | 141.00 |
| ACH | Community Bankers Merchant Services | Svc | 874.88 |
| ACH | NE Department of Revenue | Sales Tax | 7,102.39 |
| ACH | United Health Care | Emp Ins | 8,423.79 |
| ACH | Black Hills Energy | Svc | 946.75 |
| ACH | Nebraska Child Support Payment Center | Pmt | 425.00 |
| ACH | Mass Mutual | Pension | 2,545.72 |
| ACH | EFTPS | Payroll Taxes | 6,352.57 |
| ACH | Midwest Bank | Deposit Adj | 0.45 |
| ACH | United States Postal Service | Postage | 321.60 |
| ACH | Lifeproof | Su | 5.99 |
| ACH | Fort Dearborn Life Insurance | Emp Ins | 51.90 |
| ACH | EFTPS | Payroll Taxes | 5,056.25 |
| ACH | Mass Mutual | Pension | 2,545.72 |
| ACH | Nebraska Child Support Payment Center | Pmt | 425.00 |
| ACH | Shopko | Su | 150.49 |
| ACH | CrashPlan Pro | Svc | 9.99 |
| 19478 | Thru |  |  |
| 19485 |  | Payroll 11-30-2017 | 15,436.15 |
| 19486 | 2 A.M. Signs & Graphics | Su | 20.00 |
| 19487 | Aflac | Emp Ins | 502.45 |
| 19488 | Alby's Electric | Su | 89.52 |
| 19489 | American Legal Publishing Corp | Svc | 650.00 |
| 19490 | Bazile Creek Power Sports | Su | 47.85 |
| 19491 | Bomgaars | Su | 85.87 |
| 19492 | Eileen Bramer | Reim | 20.41 |
| 19493 | Bud's Sanitary Service, LLC | Svc | 4,752.00 |
| 19494 | Casey's General Stores | Su | 775.04 |
| 19495 | City of Norfolk | Svc | 122.95 |
| 19496 | City of Plainview | Svc | 4,213.73 |
| 19497 | City of Plainview C&D Sinking Fund | Pmt | 2,000.00 |
| 19498 | Clark Equipment dba Bobcat Company | Su | 34,917.50 |
| 19499 | Classic Rentals | Su | 99.28 |
| 19500 | Combined Revenue | Pmt | 3,168.96 |
| 19501 | Cornhusker Auto Center | Svc | 69.57 |
| 19502 | Curtiss Law Office, P.C., L.L.O | Svc | 1,250.00 |
| 19503 | Dd Steel | Su | 154.06 |
| 19504 | Department of Energy | Svc | 6,232.17 |
| 19505 | Eakes Office Solutions | Su | 91.26 |
| 19506 | Electrical System Sinking Fund | Pmt | 2,000.00 |
| 19507 | Great Plains Communications | Svc | 35.61 |
| 19508 | GreatAmerica Financial Services | Copier Lease | 143.37 |
| 19509 | Hampton Inn | Hotel Rooms | 109.95 |
| 19510 | Hoffart Machine Repair | Svc | 50.00 |
| 19511 | Hometown Leasing | Copier Lease | 86.00 |
| 19512 | Ingram Library Services | Su | 605.97 |
| 19513 | J.P. Cooke Co | Su | 61.67 |
| 19514 | Jack's Uniforms & Equipment | Su | 87.94 |
| 19515 | JEO Consulting Group, Inc. | Svc | 500.00 |
| 19516 | Johnson Repair | Svc | 4,202.26 |
| 19517 | L.P. Gill, Inc. | Svc | 12,800.83 |
| 19518 | League of NE Municipalities | Dues | 100.00 |
| 19519 | Mahaska | Su | 27.60 |
| 19520 | Manzer Equipment, Inc. | Su | 345.47 |
| 19521 | Matheson Tri-Gas, Inc. | Svc | 27.30 |
| 19522 | Menards | Su | 40.15 |
| 19523 | Midwest Bank | Safe Deposit Box | 12.00 |
| 19524 | Midwest Service & Sales Co. | Su | 138.60 |
| 19525 | Mitch's Food Center | Su | 81.74 |
| 19526 | MEAN | Svc | 67,998.71 |
| 19527 | NDEQ-Fiscal Services | Pmt | 34,614.00 |
| 19528 | NE Public Health Eniv Lab | Svc | 117.00 |
| 19529 | Nebraska Harvestore Systems, Inc. | Su | 73.58 |
| 19530 | NMPP | VSP Svc | 2,888.00 |
| 19531 | Norfolk Truck Center | Su | 36.12 |
| 19532 | NoSwett Fencing | Su | 7,548.17 |
| 19533 | One Office Solution | Su | 41.08 |
| 19534 | Petersen Electric | Svc | 360.00 |
| 19535 | Pierce Broadband Networks | Svc | 170.00 |
| 19536 | Plainview Auto Supply Inc. | Su | 93.54 |
| 19537 | Plainview News | Su | 740.57 |
| 19538 | Plainview Public Schools | Liq Lic Pmt | 300.00 |
| 19539 | Plainview Telephone Co. Inc. | Svc | 1,025.38 |
| 19540 | Plainview True Value | Su | 92.06 |
| 19541 | Rueter's | Svc | 1,205.92 |
| 19542 | S&S Express L.L.C. | Svc | 3,954.97 |
| 19543 | Schaefer Grain Co. | Svc | 552.00 |
| 19544 | Steinkraus Service | Su | 2,375.03 |
| 19545 | The Farner Co., Inc. | Su | 34.24 |
| 19546 | Uline | Su | 160.33 |
| 19547 | Water Tower Bond Acct | Pmt | 2,800.83 |
| 19548 | Western Oil,Inc | Su | 111.60 |