REGULAR MEETING OF THE CITY COUNCIL

**TUESDAY JANUARY 9, 2018**

A meeting of the Mayor and Council of the City of Plainview, Nebraska, was held at the Council Chambers in said City on the 9th day of January at 7:00 o’clock P.M.

Roll call was held and present were: Mayor Seip; Council Members: Cornett, Novicki, Naprstek and Schlote. Absent: None

The Pledge of Allegiance was then recited.

Mayor Seip opened the meeting and announced to individuals in attendance that a full copy of the new Nebraska Open Meetings Act was posted on the east wall of the Council Chambers.

Notice of the meeting was given in advance thereof by Publication, a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of this meeting was given to the Mayor and all Members of the Council and a copy of their acknowledgment of receipt of notice and the agenda is attached to the minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Michael Holton was present as City Administrator.

Courtney Retzlaff was present as City Clerk.

Bruce Curtiss was present as City Attorney.

Schlote moved to approve the minutes of the December 12th regular meeting. Cornett seconded the motion. Motion carried 4-0.

Naprstek moved to approve claims and payroll against the city. Novicki seconded the motion.

Motion carried 4-0.

Manor Administrator Juleen Johnson gave a report on the recent audit of the facility and provided copies to the council for their review. The manor’s audit firm had also requested that a presentation be given to the council on the finances of the facility. An update was given on the generator project and Johnson stated that all electrical to the building was completed. There is no FEMA grant money available and Johnson will be looking into other grant options to pay for the completion of the generator. Health insurance premiums for manor employees will increase by 13.2% for the upcoming year.

Police Chief Bruce Yosten answered questions from the council regarding on call officers and tickets written for dogs at large and parking violations. Council also questioned the status of the report to be published in the newspaper.

Economic Development Director Susan Norris gave brief updates on the hardware store, ECAP committee meetings and grants for the park equipment. The park board had received donations from the Cooper Foundation of $2,000.00 and Midwest Bank in Plainview for an additional $2,000.00. The LCWF grant winners will be announced on January 19th in Lincoln. Council thanked Norris for her continued work for the community.

City Administrator Holton briefly spoke about the power outage that occurred on January 5th and the city’s response to running the generator. Holton had talked to Keith Harvey regarding the pro-forma agreement and changes that had occurred. Harvey stated in order to move forward the city may need to relinquish all emergency generation capabilities.

Mayor Seip made several appointments to city boards.

Chris Fonner was appointed to the Manor Board. Schlote moved to approve the appointment. Naprstek seconded the motion. Motion carried 4-0.

Jen Hodson was reappointed to the Pool Board. Naprstek moved to approve the appointment. Novicki seconded the motion. Motion carried 4-0.

Two reappointments to the Tree Board were made with Brent Moeller and Larry Petersen being selected for another term. Cornett moved to approve the appointments. Naprstek seconded the motion. Motion carried 4-0.

Candi Johnson was reappointed to the Park Board. Schlote moved to approve the appointment. Cornett seconded the motion. Motion carried 4-0.

The Housing Board position was filled with Gene Thomsen being reappointed. Cornett moved to approve the appointment. Novicki seconded the motion. Motion carried 4-0.

Keno grant applications had been received from the Highway20 HotRoad Association to assist with the upcoming car show in June. Dr. Jim Thor was present to discuss the assistance needed with advertising and trophies. After discussion on the current balance of the Keno account, Naprstek moved to approve $5,000.00 for startup advertising costs for the car show. Schlote seconded the motion. Motion carried 4-0. The second grant for $5,000.00 was not awarded by the council as Dr. Thor withdrew the request.

Sealed bids for the property on 301 N 2nd Street were then opened by the Mayor. The first bid was received from Greg Wells, Sr. in the amount of $2,035.00. The second bid from Chauncey Harrison was for $1,000.00. Council discussed that the property was worth more than the bids received. Schlote moved to reject both bids and receive bids at the February meeting. Naprstek seconded the motion. Motion carried 4-0.

Daryl and Holly Guthard of Bud’s Sanitary, LLC were present to discuss the current trash contract and changes that could be made going forward. Currently all trash curb side is being picked up by Bud’s and the city has seen a large increase in the amount of garbage citizens have placed curbside in the past year. Daryl Guthard showed the council the totes that could be utilized by the city in an effort to limit the amount of trash each household is setting out each week. A proposed rate increase from the current $12 per month was also discussed and a final rate will be determined in the next few months. Residents were also reminded to put all trash out by 6:00 AM for pickup.

The one and six year road plan map was given to the council for review and any changes are to be brought to the February meeting when the public hearing will be held.

Appointments of the City Engineer and City Street Superintendent were discussed. The city has been with JEO Consulting for many years and has also been in contact with Miller & Associates the past few months. Holton recommended that the city keep JEO Consulting as the City Engineer and appoint Miller & Associates as the City Street Superintendent. Following discussion by the council, Schlote moved to appoint Miller & Associates as the City Engineer and Reed Miller of Miller & Associates as the City Street Superintendent. Naprstek seconded the motion. Motion carried 3-1 with Novicki voting nay.

Several members of a steering committee to construct a new community center in Plainview spoke on their recent visits to area towns to see what they had constructed. Dr. Jim Thor, Seth Harder, Rick Christiansen and Jim Krause all talked about the positives of having a facility in town for everyone to use. Donations and grants could be used to finance the project but it is definitely needed as an investment to the community and the benefit to future generations. Miller & Associates had sent an agreement for the city to work in phases to complete the project. Naprstek moved to approve Miller & Associates to create a conceptual drawing for the building at a cost of $4,520.00. Cornett seconded the motion. Motion carried 4-0.

Discussion on the property at 112 S Elm was briefly held and the city does not currently own the property. It was agreed that the Health Board should meet to determine the status of the unattached garage as it is a nuisance structure.

Pierce County had approved a lot split for Kent Friedrich with final approval of the city needed to move forward. The zoning board had not previously met to discuss and the item was tabled to the February meeting.

Council member Naprstek introduced the following resolution and moved for its adoption:

**RESOLUTION #563**

***Alternate Representative to MEAN Management Committee***

WHEREAS, the City of Plainview, State of Nebraska, is a party to the Electrical Resources Pooling Agreement and, pursuant to the terms of such Agreement, it is the responsibility of the Mayor and City Council of Plainview to designate a representative and alternate representative to the Municipal Energy Agency of Nebraska Management Committee provided for under the terms of said Agreement.

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Plainview, State of Nebraska, that:

1. The City Clerk is hereby directed to give written notice to the Municipal Energy Agency of Nebraska of the appointment of City Superintendent as alternate representative to said MEAN Management Committee.

***Alternate Representative to NMPP Members’ Council***

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Plainview, State of Nebraska, that:

1. Such City be and hereby is a member of the Nebraska Municipal Power Pool.
2. The Mayor and City Council of the City of Plainview, State of Nebraska, does hereby appoint City Superintendent as the alternate representative of the City of Plainview, State of Nebraska, to the Members’ Council of the Nebraska Municipal Power Pool.

***Alternate Director to ACE Board of Directors***

WHEREAS, the City of Plainview, State of Nebraska, is a party to the Interlocal Agreement creating the Public Alliance for Community Energy and, pursuant to the terms of said Agreement, it is the responsibility of the Mayor and City Council to designate a representative of the City of Plainview to the Public Alliance for Community Energy Board of Directors provided for under the terms of said Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Plainview, that:

1. The City Clerk is hereby directed to give written notice to the Public Alliance for Community Energy of the appointment of City Superintendent as the City’s alternate representative to said Board of Directors.

Council member Cornett seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted Aye; Schlote, Novicki, Naprstek,Cornett Nay: None. Whereupon the Mayor declared said motion carried and Resolution #563 is passed and adopted.

City Attorney Curtiss mentioned to the council that the recent contract signed for the Manor Administrator would need to be corrected as the dates listed were not valid.

Cornett asked for all city reports to be moved to the end of the agenda. The sale of the library will be moving forward as ads will be in the newspaper this week. Questions about the recent water leaks were also asked.

Holton finished his monthly report by letting the council know about the status of the RC&D building as the group was given a 1 year lease option. The security camera system has been installed in the city buildings and is working well.

City Superintendent Cederburg reported on the recent water leaks that had been repaired and the CAT generator was ran on December 28th. The house on Maple Street recently purchased by the city is being utilized by the Plainview Fire Department for training and will be torn down after March 1st. Novicki also asked that the intersections in town be treated after the snow is removed.

It was moved by Schlote, seconded by Naprstek to adjourn the meeting. Motion carried 4-0.

TIME: 9:50 P.M.

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Daren Seip, Mayor (SEAL)

ATTEST:

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Courtney Retzlaff, City Clerk/Treasurer

I, the undersigned, City Clerk for the City of Plainview, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on 1/9/18; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

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Courtney Retzlaff, City Clerk/Treasurer (SEAL)

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| --- | --- | --- | --- |
| 13794 | Rollie Cederburg | Reim | 162.49 |
| 13795 | City of Plv Osm/Plv Housing | Pmt | 103.02 |
| 13796 | Verizon Wireless | Cellphones | 491.82 |
| 13797 | Midwest Bank | Qtrly Pmt | 5,929.02 |
| 13798 | City of Plainview | HHS Pmt | 350.00 |
| 13799 | City of Plainview | LB840 Loan Pmt | 80.00 |
| 13800 | City of Plv Osm/Plv Housing | Pmt | 42.00 |
| 13801 | City of Plv Housing Authority | Pmt | 111.00 |
| 13802 | City of Plainview | Pool Sales Tax | 4,488.45 |
| 13803 | City of Plainview | Library Sales Tax | 2,448.90 |
| 13804 | City of Plainview | Manor Sales Tax | 2,448.90 |
| 13805 | City of Plainview | Eco Dev Sales Tax | 2,448.90 |
| 13806 | Madison County Bank | Qtrly Pmt | 10,770.33 |
| 13807 | Dolezal Parts Accessories Trucks & Equip LLC | Semi Truck Pmt | 32,300.00 |
| 13808 | Postmaster | Postage | 23.75 |
| 13809 | Postmaster | Postage | 161.96 |
| 13810 | Midwest Bank | H.S.A.Pmt | 300.00 |
| 13811 | Chamber of Commerce | Klown Kash | 800.00 |
| 19549 |  |  |  |
| 19563 | City Employees | Payroll 12-15-2017 | 22,573.10 |
| 19564 |  |  |  |
| 19569 | City Employees | Payroll 12-29-2017 | 13,719.12 |
| 19570 | Agland Electric Motor Service | Svc | 1,381.25 |
| 19571 | Bazile Aggregate Co LLC | Su | 284.00 |
| 19572 | Bill Bonta | Svc | 120.00 |
| 19573 | Blue360 Media | Su | 264.74 |
| 19574 | Bomgaars | Su | 750.61 |
| 19575 | Bud's Sanitary Service,LLC | Svc | 4,752.00 |
| 19576 | Carrot-Top Industries Inc. | Su | 154.33 |
| 19577 | Casey's General Stores Inc. | Fuel | 1,955.87 |
| 19578 | Chad's Tire Service | Svc | 519.00 |
| 19579 | CHI Health | Svc | 1,050.40 |
| 19580 | City of Norfolk | Svc | 240.90 |
| 19581 | City of Plainview | Svc | 4,945.75 |
| 19582 | City of Plainview C&D Sinking Fund | Pmt | 2,000.00 |
| 19583 | Classic Rentals | Su | 205.61 |
| 19584 | Combined Revenue | Pmt | 3,168.96 |
| 19585 | Connecting Point Computers | Svc | 45.00 |
| 19586 | Core & Main LLP | Su | 2,283.98 |
| 19587 | Curt Hart | Reim | 99.99 |
| 19588 | Curtiss Law Office, P.C., L.L.O. | Svc | 1,250.00 |
| 19589 | Dd Steel | Su | 40.49 |
| 19590 | Department of Energy | Svc | 6,756.15 |
| 19591 | Devin Johnson | Meter Refund | 165.09 |
| 19592 | Donna Christiansen | Reim | 47.54 |
| 19593 | Eakes Office Solutions | Su | 82.97 |
| 19594 | Electrical Engineering & Equip. Co. | Su | 69.51 |
| 19595 | Electrical System Sinking Fund | Pmt | 2,000.00 |
| 19596 | GI Trailer, Inc. | Svc | 6,829.54 |
| 19597 | Great Plains Communications | Svc | 35.61 |
| 19598 | GreatAmerica Financial Services | Pmt | 143.37 |
| 19599 | Green Line Equipment | Su | 883.42 |
| 19600 | Hoffart Machine Repair | Svc | 167.37 |
| 19601 | Hometown Leasing | Pmt | 86.00 |
| 19602 | Humanities Nebraska | Pmt | 25.00 |
| 19603 | Ingram Library Services | Su | 529.78 |
| 19604 | Jack's Uniforms & Equipment | Su | 716.88 |
| 19605 | JEO Consulting Group , Inc. | Svc | 3,653.75 |
| 19606 | Kimball-Midwest | Su | 182.59 |
| 19607 | Kriz-Davis Co. | Su | 2,049.75 |
| 19608 | Lorenz Automotive | Su | 114.92 |
| 19609 | Lutz Embroidery LLC | Svc | 163.53 |
| 19610 | Mahaska | Su | 27.60 |
| 19611 | Manzer Equipment, Inc. | Su | 175.45 |
| 19612 | Matheson Tri-Gas, Inc. | Svc | 27.86 |
| 19613 | Menards | Su | 182.00 |
| 19614 | MEAN | Svc | 72,502.43 |
| 19615 | NE. Public Health Environmental Lab | Svc | 1,062.00 |
| 19616 | Norfolk Truck Center | Su | 668.79 |
| 19617 | North Central PPD | Svc | 400.00 |
| 19618 | One Call Concepts, Inc | Svc | 34.41 |
| 19619 | One Office Solution | Su | 275.51 |
| 19620 | Patty Van Every | Reim | 25.00 |
| 19621 | Pierce County Treasurer | Property Taxes | 1,536.86 |
| 19622 | Pitzer Digital | Svc | 350.00 |
| 19623 | Plainview News | Su | 100.79 |
| 19624 | Plainview Rural Fire Protection Dist. | Qtrly Pmt | 4,625.00 |
| 19625 | Plainview Telephone Co. Inc. | Svc | 1,201.97 |
| 19626 | Plainview True Value | Su | 1,019.85 |
| 19627 | Renegade Work, Western & Weekend | Su | 128.99 |
| 19628 | Richard Fuerhoff | Meter Refund | 98.71 |
| 19629 | Rollie Cederburg | Reim | 80.00 |
| 19630 | Salmen Hardware | Reim | 20.00 |
| 19631 | Schaefer Grain Co. | Svc | 369.00 |
| 19632 | Schluns Construction | Reim | 100.00 |
| 19633 | Steinkraus Service | Fuel | 1,267.70 |
| 19634 | The Farner Co, Inc. | Su | 44.01 |
| 19635 | Uline | Su | 383.33 |
| 19636 | Water Tower Bond Acct | Pmt | 2,800.83 |
| 19637 | Willow Creek Veterinary Service | Svc | 213.00 |
| 19638 | Zee Medical Service | Su | 57.90 |
| ACH | APWA | Dues | 95.00 |
| ACH | Black Hills Energy | Svc | 1,158.43 |
| ACH | Columbia Sportswear Co | Su | 140.13 |
| ACH | Community Bankers Merchant Service | Svc | 675.93 |
| ACH | CrashPlan Pro | Svc | 9.99 |
| ACH | EFTPS | Pmt | 7,005.91 |
| ACH | EFTPS | Pmt | 4,587.77 |
| ACH | Dearborn National Life Ins Co | Emp Ins | 81.90 |
| ACH | Mass Mutual | Pension | 2,417.34 |
| ACH | Mass Mutual | Pension | 2,481.54 |
| ACH | NE Child Support Pmt Center | Pmt | 425.00 |
| ACH | NE Child Support Pmt Center | Pmt | 425.00 |
| ACH | NE Dept of Revenue | Sales Tax | 8,047.38 |
| ACH | NE Dept of Revenue | W/H Tax | 1,374.04 |
| ACH | Office Max | Su | 346.21 |
| ACH | Pilger Pride | Su | 13.25 |
| ACH | United Healthcare | Emp Ins | 9,674.81 |
| ACH | Wisner True Value | Su | 41.17 |